

Karin E. Patenaude

Profile

Seasoned leader with strong planning, interpersonal, and communication skills interested in organizational leadership. Broad experience and proven success in creating positive cultures of collaboration and implementing change to achieve workforce excellence.

Professional Experience

Greenfield Public Schools, Greenfield, MA

- Assistant Superintendent of Teaching and Learning 7/2021- Present
- Principal, Greenfield High School 9/2016 - 6/2021
- Associate Principal, Greenfield High School 8/2015 – 9/2016
- Associate Principal, Greenfield Middle School 7/2013 - 8/2015
- English Teacher 8/2010- 7/2013

- Develop and oversee alignment of curriculum in all content areas grades Pre-K-12
- Perform educator evaluations of math and ELA interventionists
- Oversee and manage the district's mentor program for all new teachers and instructional assistants
- Mentor new district administrators through the DESE HQ Professional Learning Network for Administrators with a focus on leading for equity
- Manage all recruiting activities including job postings, interviewing, and hiring of faculty and staff.
- Conduct and schedule interviews, administer and monitor onboarding requirements, initiate reference checks/background screens, conduct new employee orientations and review employee expectations.
- Maintain and update confidential HR records.
- Coordinate and manage professional development of districtwide staff, including teachers and instructional assistants
- Supervise and monitor work performance and curriculum delivery in classrooms.
- Identify, develop and implement district wide instructional best practices
- Review and approve purchase orders for faculty and staff curriculum needs, professional development needs, and interventionist supply needs.
- Generate, craft, and review budget reports including personnel needs, financial needs for the school, and grant funding options.

Professional Accomplishments

- Collaborated and crafted a five-year strategic plan with numerous stakeholders in district
- Drafted and secured numerous grants to assist in the implementation of instructional strategies and curriculum development
- Supervised and ensured the adoption of high-quality instructional materials in math (K-10) and ELA (K-7) districtwide
- Developed and implemented curriculum alignment professional development
- Provided professional development and support for district mentors (both teachers and instructional assistants)
- Served as an administrative representation on collective bargaining negotiation team for the district
- Developed a three-year professional development plan on supporting students living with trauma

Our Lady of the Elms College, Chicopee, MA

- Adjunct Professor - Education Department

9/2002 - 5/2003

- Developed and implemented curriculum for the courses “Secondary Curriculum” and “Secondary Instruction.”
- Managed and supervised undergrad students working toward their Master of Arts in Teaching
- Coordinated and developed lesson plans
- Graded and evaluated student work, performance, and assessments

Palmer Public Schools, Palmer, MA

- English Teacher

8/2000 - 6/2010

- Developed and oversaw alignment of curriculum in American literature for grades 11-12
- Managed and supervised students
- Coordinated and developed lesson plans aligned with MA state standards
- Graded and evaluated student work, performance, and assessments

Education

Our Lady of the Elms College, Chicopee, MA

Master of Arts in Teaching, 2001

University of Hartford, West Hartford, CT

Bachelor of Arts in English Literature, 1992

Awards

Harold Grinspoon Pioneer Valley Excellence in Teaching Award (2008)

Palmer High School

Harold Grinspoon Pioneer Valley Excellence in Teaching Award (2012)

Greenfield High School

Certifications

MA Principal 5-8 and 9-12 (Professional - 08/2013 - Present)

MA English Teacher (Professional - 08/2000 - Present)

MA Superintendent/Assistant Superintendent (Initial - 1/2020- Present)

Organizations

Massachusetts School Administrators' Association

2013- Present

References

Available upon request.