



# Budget Development CALENDAR

Fiscal Year  
2026



### September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### January 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March 2025

S	M	T	W	T	Fr	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### July 2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### August 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September 2024

1	City Finance Director releases forms & calendar to Departments for Capital Improvement Program (CIP)
11	School Committee (SC): <ul style="list-style-type: none"> <li>approval of annual budget calendar</li> <li>discussion of community budget planning involvement (policy DBD)</li> <li>discussion of (CIP) requests</li> </ul>
	B&F: <ul style="list-style-type: none"> <li>develop DBD implementation</li> </ul>

## January 2025

22	Governor's FY26 state budget released
TBD	B&F: <ul style="list-style-type: none"> <li>receive FY26 budget development update from Superintendent</li> <li>discussion of Chapter 70 aid in Governor's budget</li> </ul>

## May 2025

TBD	W&M meetings continue
21	City Council public hearing re FY26 Operating Budget
	Senate debates & approves its proposed budget

## October 2024

9	SC: <ul style="list-style-type: none"> <li>confirmation of CIP requests</li> <li>receive update from Superintendent on enrollment</li> <li>Approve DBD implementation</li> </ul>
TBD	Superintendent brings forward CIP requests to city

## February 2025

10	Publication of Superintendent's proposed FY26 budget
12	SC receives Superintendent's presentation of proposed FY26 budget
TBD	B&F: <ul style="list-style-type: none"> <li>discussion of feedback on FY26 budget proposal</li> </ul>
24	Annual Public Budget Hearing

## June 2025

11	SC: <ul style="list-style-type: none"> <li>FY26 budget update</li> <li>Approve any necessary budget amendment</li> </ul>
	Conference Committee budget House/Senate approval Governor's vetoes Legislature's overrides Final Budget by July 1

## November 2024

	Capital Improvement Committee (CIC) meets with Department heads
	SC DBD implementation
	Superintendent calls for budget requests from department heads

## March 2025

3	CIP due from Mayor to City Council
3	SC Special Meeting: <ul style="list-style-type: none"> <li>* approval of FY26 budget</li> </ul>
10	Backup date for SC approval (due to Mayor by 03/11/2025)
	Joint Committee on Ways & Means public budget hearings (late winter - early spring)

## July 2025

TBD	B&F: <ul style="list-style-type: none"> <li>develop annual budget calendar for FY27</li> </ul>
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## December 2024

	CIC votes on CIP, forwards recommendations to Mayor
11	SC Discussion on FY26 budget priorities
	Executive Leadership Team discusses budget requests with Department heads

## April 2025

1	Mayor's proposed FY26 city budget released
TBD	Ways & Means Committee (W&M) budget meetings with Departments
	House debates & approves its proposed budget

## August 2025

13	SC: <ul style="list-style-type: none"> <li>discussion of proposed annual budget calendar</li> </ul>
TBD	B&F: <ul style="list-style-type: none"> <li>finalize annual budget calendar</li> <li>discussion of CIP projects existing &amp; upcoming</li> </ul>

School Committee

Administration

City

State

## Frequently Asked Questions

What is the Greenfield School Committee policy on budget planning?

You can find this as policy BDA in the [Fiscal Management section of our policy manual](#) as follows:

*The first priority in the development of an annual budget will be the educational welfare of the children in our schools. However, the District will also attempt to balance the valid interest of the taxpayers.*

*Budget decisions reflect the attitude and philosophy of those charged with the responsibility for educational decision-making. Therefore, a sound budget development process must be established to ensure that the annual operating budget accurately reflects this school district's goals and objectives.*

*In the budget planning process for the school district, the School Committee will strive to:*

*1. Engage in thorough advance planning, with staff and community involvement, in order to develop budgets and guide expenditures in a manner that will achieve the greatest educational returns and contributions to the educational program in relation to dollars expended.*

*2. Establish levels of funding that will provide high quality education for all our students.*

*3. Use the best available techniques for budget development and management. The Superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar.*

If you'd like to better understand the School Committee's role in budget & finance, check out [these resources](#) from the Massachusetts Association of School Committees.

How can I share my views with the school administration and School Committee about the development of the budget?

There are many ways you can offer input as a student, parent or general member of the public. We want to hear the views of staff as well, however staff must be mindful of policy [BHC](#) governing staff communications with the committee, which must go through the Superintendent.

Opportunities to share your views include:

\* Email the Superintendent via the [staff directory](#).

\* [Email the School Committee](#)

\* Make public comment at a School Committee meeting, especially at pertinent times outlined in the budget calendar such as September and October about capital improvements, during November and December about development of the next year's operating budget, and during February and early March about the proposed operating budget.

\* Have an interest in a certain school or department? Contact your school principal or department head through the [staff directory](#) to let them know your ideas, especially when individual department budget proposals are under development in the fall for the next year's operating budget. Participating in a School Council is a great way to do this; check the [district calendar](#) for upcoming meetings of the council for each school.

How can I share my views about development of the state budget as it pertains to Chapter 70 local aid to our schools?

Opportunities to share your views include:

\* [Email the Governor's Office | Mass.gov](#)

\* [Contact your state legislators](#)

\* [Provide testimony for public budget hearings in the spring](#)

How can I share my views about development of the city budget as it pertains to our local appropriation to our schools?

\* [Email the Mayor](#)

\* [Find your precinct](#) and contact your [city councilors](#)

\* Make public comment at [City Council meetings](#) at pertinent times such as March, April and May

\* Make public comment at [Ways & Means Committee meetings](#) during April and May