

**Greenfield School Committee**  
**Community Engagement Sub-Committee**  
**Meeting Minutes**  
**June 17, 2025**

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1. Roll Call/Call to Order:

Present: Elizabeth DeNeeve (ED – Chair), Stacey Sexton (SS), Melodie Goodwin (MG)

The meeting was called to order at 6:00 p.m.

2. Public Comment

There were no public participants present for comment.

3. Approval of May 20, 2025 sub-committee minutes

On a motion by SS, 2<sup>nd</sup> by MG, the sub-committee voted to approve the May 20, 2025 minutes as presented. The roll call vote was unanimous.

On a motion by SS, 2<sup>nd</sup> by MG, the sub-committee voted to suspend Robert's Rules of Order as to allow this to be a working session. The roll call vote was unanimous.

4. Continued work on crafting sub-committee goals- Brainstorm announcement ideas for goals:

- This is something that can be developed over the summer and announced to coincide with the “welcome back/back to school” messages for the upcoming 2025-2026 school year
- Invite the interim superintendent to the July or August meeting as to have everyone on the same page in this initiative
- Next steps as a full School Committee?
  - Ways the Community Engagement sub-committee can be involved in the superintendent search process
  - This sub-committee will bring forward to the full School Committee a recommendation for a motion to create an Advisory Board (or what would allow this formation via Robert's Rules/policy) for the superintendent hiring process, which would be a mechanism for community engagement in the process, i.e. participation by PTO, parents, etc., as their voices need to be represented (A more comprehensive list will be established throughout the process.)
  - Formulate designated “Meet and Greets”

5. Further review of calendar and process of adding to the calendar

Discussion relative to an update on the School Committee Community Calendar ensued. Unfortunately, the initiative was previously halted due busy work and personal schedules. This sub-committee reviewed the recent newsletters and added items to the School Committee Community Calendar this evening, according to events published in said newsletters. It was suggested to reach out to our IT Department to see if they would have the ability to merge the school calendars with our district calendar/community calendar. This suggestion will also be added to the regular full School Committee agenda. Also discussed was the option to have all School Committee/Sub-Committee work searchable on our website.

6. New Business

There were no new topics for discussion at this time.

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7. Adjournment

On a motion by MG, 2<sup>nd</sup> by SS, the sub-committee adjourned at 6:39 p.m. The roll call vote was unanimous.

Approved:

DRAFT