

# Greenfield School Committee

## Yearlong Agenda

### July

- **Self-Evaluation Results:** Review and discuss.
- **MASC Summer Institute:** Attend and reflect.
- **Yearlong Agenda:** Post and share; edit and republish as needed throughout the year.

### August

- **Summer Retreat:** Plan and execute.
- **School Committee Goals:** Present SC Goals for the coming school year aligned with district strategic plan.
- **Superintendent District Goals:** Review and approve.
  - Superintendent presents goals for the coming school year.
- **Convocation:** Attend and support.

### September

- **Annual Budget Calendar:** Review and approve.
- **Bargaining Calendar:** Draft if needed.

### October

- **Student Advisory Committee:** Compliance check.
- **Capital Improvement Plan (CIP):** Review requests.
- **Enrollment Update:** Receive and discuss.

### November

- **MASC Conference:** Attend and report.
- **Capital Requests:** Discuss potential upcoming needs.
- **Chromebooks and Business Cards:** Offer to new School Committee members.
- **MCAS Data:** Receive presentation.

### December

- **Budget Planning:** Begin budgeting for the next fiscal year.
- **Budget Priorities:** Discuss next fiscal year priorities.

### January

- **Organizational Meeting:** Vote on officers and subcommittee assignments.
- **MASC Delegate:** Assign.

- **Student Outreach Coordinator:** Discuss position, if applicable.
- **First 100 Days Plan:** Develop and finalize.
- **Spring Professional Development:** Plan and schedule.
- **Budget Hearing:** Choose a date.
- **YELO Conference:** Attend and reflect.
- **Mid-Year Check-Ins:**
  - Superintendent goals.
  - Strategic plan progress.
  - School Committee goals.
- **Budget Development:** Update on budget.
- **Governor's Chapter 70 Aid:** Discuss implications for budget.
- **Annual Tour of Schools for City Officials:** Organize and participate.

## February

- **Budget Presentation and Discussion:** Review and vote on Supt.'s Budget to become SC approved budget.
- **YELO Forum Reflection:** Discuss key takeaways.

## March

- **Budget Hearing:** Hold, if not completed in February.
- **School Calendar Approval:** Vote on calendar.
- **Legislative Priorities:**
  - Vote on priorities for Day on the Hill.
  - Make appointments with legislators.
- **MASC Summer Institute:** Discuss participation.
- **Summer Retreat PD:** Choose professional development topics.
- **Fiscal Year Budget:** Special meeting for approval.
- **Day on the Hill Packets:** Prepare and distribute.

## April

- **Spring Professional Development:** Attend and reflect.

## May

- **Day on the Hill:** Participate and advocate.
- **Enrollment Update:** Review projections for the upcoming academic year.
- **Superintendent's End-of-Cycle Report:** Review and discuss.
- **Next Fiscal Year Planning:**
  - Discuss goals.
  - Draft yearlong agenda.

## June

- **Year Recap:** Highlight major accomplishments under the strategic plan.
- **Self-Evaluation Survey:** Conduct for School Committee.
- **Student Council Compliance:** Verify regulations.
- **Superintendent Evaluation:** Submit Superintendent's Formative or Summative Evaluation.
- **Graduation:** Attend and support.

**Approved at the December 11, 2024 School Committee Meeting**