

**Greenfield School Committee**  
**Policy, Program and School Committee Handbook Sub-Committee**  
**Meeting Minutes**  
**March 30, 2026**

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1. Call to Order:

The meeting was called to order at 6:31 p.m.

ED read the Chair Statement relative to meeting recordings.

2. Roll Call of Members:

Present: Elizabeth DeNeeve, Chair (ED), Ann Childs (AC), Jeffrey Diteman (JD)

Also present: Roland R. Joyal, Jr., Interim Superintendent of Schools (RJ)

3. Public Comment:

There were no public comments at this time.

4. Approval of sub-committee minutes – December 3, 2025

On a motion by AC, 2<sup>nd</sup> by JD, the minutes were approved as presented. The roll call vote was unanimous.

On a motion by JD, 2<sup>nd</sup> by AC, the sub-committee voted to suspend Robert's Rules of Order to allow them to conduct a working session. The roll call vote was unanimous.

5. Draft and discussion of calendar year 2026 sub-committee goals:

It was the consensus and convenience of this sub-committee to conduct monthly meetings on the last Monday of each month at 6:30 p.m., when applicable.

The following ideas were discussed:

- Policy clean-up, i.e. edits, structure, etc.
- End-of-year assessment of goals/ideas completed throughout the year
- Commit to search and compare our most relevant and impactful policies with those from other districts to determine alignment, if any
- Communications with legal counsel (to be included in the handbook)
- Responsibilities of chair and vice chair (to be included in the handbook)

6. Policies for discussion, review, and revision:

A. Policy IJNDB: Empowered Digital Use Policy:

On a motion by JD, 2<sup>nd</sup> by AC, the sub-committee voted to discuss, review, and revise policy IJNDB. The roll call vote was unanimous.

This policy was brought before the sub-committee out of concern from member, AC due to the addition of proposed AI (artificial intelligence) content language

RJ will invite Ian Edwards, GPS Director of Technology to the April 27 sub-committee meeting to further discuss this matter.

AD will send the proposed amended policy to our legal counsel for advisement as to the proper manner in which to include AI and ChatGPT into our policy, specifically, the degree to which we have the authority to decide how teachers use AI.

On a motion by JD, 2<sup>nd</sup> by AC, the sub-committee voted to postpone this item until next month's meeting. The roll call vote was unanimous.

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- B. Policy IJOA: Field Trips, specifically discuss for revision of out-of-state requirements:  
On a motion by JD, 2<sup>nd</sup> by AC, the sub-committee voted to discuss, review, and revise policy IJOA. The roll call vote was unanimous.

On a motion by JD, 2<sup>nd</sup> by AC, the sub-committee voted to strike the wording “out-of-state” and replace it with “international or extended overnight trips” in the policy. The roll call vote was unanimous.

- C. Policy BBAA: School Committee Member Authority, specifically discussion of adding a twenty-four (24) hour waiting period between releasing the warrants and having them signed:  
On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to discuss, review, and revise policy BBAA. The roll call vote was unanimous.

For clarification on the submittal of updated policies to MASC for updating in the electronic policy manual, RJ offered to have his office take on the task of forwarding the updates for processing by MASC.

On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to include the following language after the word “warrants” in number 11 of the policy: “(no sooner than 24 hours after release from the Business Office)”. The remaining language will stay the same.

On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to also review policy DK at this time. The roll call vote was unanimous.

DK – Payment Procedures:

On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to include the following language in the fourth paragraph of the policy, following the word “payment” - “(no sooner than 24 hours after release from the Business Office).” The roll call vote was unanimous.

- D. Policy JIB: Student Involvement in Decision-Making:

1. Discussion of how to start the process of creating a policy to add a non-voting student member to the School Committee
2. Start the process of following the policy regarding meeting with the Student Council every other month through a School Committee representative

On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to discuss, review, and revise policy JD. The roll call vote was unanimous.

Under the Student Advisory Committee section in the policy, in the first paragraph, first sentence, after the word “will,” include the following: “send one member to.”

RJ suggested they reach out to the GHS School Council advisor, A. Mass to discuss this initiative and options for implementation. JD offered to initiate contact with said advisor.

On a motion by AC, 2<sup>nd</sup> by JD, the sub-committee voted to revise and start the process to implement the revised policy. The roll call vote was unanimous.

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7. Adjournment:  
On a motion by AC, 2<sup>nd</sup> by JD, the meeting adjourned at 7:55 p.m. The roll call vote was unanimous.

Approved:

DRAFT