

Greenfield School Committee
Budget, Finance & Warrant Sub-Committee
Meeting Minutes
June 29, 2026

1. Call to Order:

The meeting was called to order at 12:02 p.m.

AC read the Chair Statement relative to meeting recordings.

2. Roll Call of Members:

Present: Ann Childs, Chair (AC), Melodie Goodwin (MG), M. McKenzie Webb (MW)

Also present: Carol Kruser, Incoming Superintendent of Schools (CK), Andy Paquette, Business Manager (AP), Vera Ayrapetyan, Asst. Business Manager (VA)

3. Public Comment:

There were no members of the public present for comment at this time.

4. Approval of June 22, 2026 draft sub-committee minutes:

There was a brief delay due to technical difficulties.

On a motion by MG, 2nd by AC, the minutes were approved as presented. The vote was unanimous.

5. Discussion of Warrants paid and received in June, 2026:

The following items were discussed:

- *Ring Doorbell* (\$346.68) – AP confirmed the item was purchased for AEL and will research the purpose outside our regular security system
- *Sweet Transportation* (Bill post-dated 2024) – AP clarified that the student started at the school in 2024, but that the bill was for services provided from April 1-April 30, 2026
- *Sports* - \$30,000 – AP noted this amount is for the Arbiter Sports used for paying referees – It's similar to a postage machine where you add money to pay our sports referees directly – We replenish the machine, when necessary, due to declining balances from said direct payments
- *Collaborative Billing* – Listening session at Federal Street School? There were multiple bills that included services for tuition, professional development, superintendent evaluation, School Committee self-evaluation work, etc. – How much are we spending on restorative practices?
- *Food Service Vehicle Tracking* – What is the purpose of tracking these vehicles when we are not tracking other district vehicles, i.e. Maintenance Dept., etc. We will check with our Food Service Director to see if there is still such a need.
- *Wobbly Stools* – Have we checked with all of our buildings to see if there are any spares before we place an order?
- *Assistant Director of Pupil Services* – This was a half-time position and has been reposted as a full-time position – Discussion on this ceased as it was not an agenda item, and also out of the realm of warrants
- *AEL magic show and face painting* – Where did this funding come from if not through PTO? AP noted these funds were paid via their field trip account, which includes student activities – Concern was that we didn't offer transportation for families who had limited transportation to attend, and it was an afterschool event, which wasn't inclusive to all of our students
- *Transportation Billing* – 06617 and 06656 are for the same amount of money – One bill is for transport to Just Roots, and the other is to the Amherst Museum – AP noted they charge a flat rate for field trips, and then if it exceeds the minimum per the contract, it's a \$4.00 per mile additional charge – Then there is an additional driver wait cost at \$70.00 per hour, so the minimum charge for any field trip, regardless, is \$425.00

- Roundabout Books - \$439.00 for graduation gift cards – We also purchase our books from here – New or used?
- Verizon Bill – Photographs sent via cell phones – AP noted there is no extra charge for that feature
- Annual copy paper purchase/District copier maintenance - It was requested that both these items are accomplished prior to the start of the new school year
- How much is each building given for supplies? AP shared that in the past it has been based on a needs-basis, but for this coming year it was based more equitably on a formula-based amount to allocate their consumable dwellings based on enrollment

When asked about the presentation of the revised budget, AP stated that they will be finalizing information regarding grants, personnel changes, summer activity, etc., which will bring them into September or October with a real-time current budget, as possible, to keep with level service.

6. Adjournment:

On a motion by MG, 2nd by MW, the meeting adjourned at 12:50 p.m. The vote was unanimous.

Approved: 7/28/2026