

Greenfield School Committee
Policy, Program, and School Committee Handbook Sub-Committee
Meeting Minutes
July 2, 2026

1. Call to Order:
The meeting was called to order via Zoom at 7:30 p.m.
2. Roll Call of Members:
Present: Elizabeth DeNeeve Sub-Committee Chair (ED), Ann Childs (AC), Jeffrey Diteman (JD)

Also present: Carol Kruser, Superintendent (CK)
3. Public Comment:
Kristal Cleaver, LICSW, parent of Grade 3 student at Federal Street School and secretary of SEPAC, spoke to her inquiries relative to student retention, as well as how the district handles CRAs (child(ren) requiring assistance).
4. Approval of Sub-Committee Minutes of June 8, 2026:
On a motion by ED, 2nd by AC, the minutes were approved as provided. The roll call vote was unanimous.
5. Review and Acceptance of Resolution Style PDF (portable document format) From Administration:
On a motion by ED, 2nd by AC, the sub-committee voted to approve the template as presented. The roll call vote was unanimous.

ED noted that this document will now be included in the School Committee Handbook for future use.
6. Three Policies for Searches and Comparisons Using Our MASC Policy Search Tool:
 - A. Academic Integrity Policy (discussion and recommendation)
 - B. Vaping Policy (discussion)
 - C. Policy JIB -Student Involvement in Decision-Making (updates and discussion)

In discussion, it was determined to address said policies in the following order, according to time, priority, and work involved:

- Policy JIB – Student Involvement in Decision-Making
- Vaping Policy
- Academic Integrity Policy
- AI Policy

It was also determined which sub-committee members would research the policies (including information on what other local districts may be doing associated to said policies):

- Policy JIB - JD stated he made an unsuccessful attempt to contact A. Mass from GHS Student Government/Council relative to this topic, but stated he would be happy to reattempt contact with her – He also confirmed he will compare information from other districts relative to the policy - CK offered to confirm the

point of contact for GHS Student Government/Council, contact said advisor, and report her findings at the August meeting

- Vaping Policy - AC will provide her findings to the sub-committee at the August meeting
- Academic Integrity Policy - ED will review sample policies from other districts within the State, as provided by member JD, and also provide feedback from our legal counsel at the August meeting to determine what recommendations will be made to the full School Committee relative to this policy
- AI Policy - ED will connect with Asst. Supt. Sullivan regarding the AI Advisory Committee to confirm the role of this sub-committee, if any

7. New Business:

AC stated that she expects a few items to filter through to this sub-committee in the near future, based on recent incidents. One being the incident at Federal Street School, which may warrant updated communication and procedure, the other being bids and procurement policy/best practice recommendations, as discussed at recent Budget, Finance, and Warrant sub-committee meetings – The latter of the two would need to be put on hold until our legal counsel has reviewed and made recommendations to one of our recent contracts, as recently voted by the School Committee

As a result, New Business will be that this sub-committee ask the full School Committee to endow them with the power to review the communication policies to ensure they are aligned accordingly, as well as obtain recommendations from legal counsel pertaining to policy IKE - Promotion and Retention of Students.

The next meeting is scheduled to take place, via Zoom, on August 24 at 7:30 p.m.

8. Adjournment:

On a motion by JD/AC, 2nd by ED, the meeting adjourned at 8:16 p.m. The roll call vote was unanimous.

Approved:

File: IKE - PROMOTION AND RETENTION OF STUDENTS

The School Committee is dedicated to the best total and continuous development of each student enrolled. Professional staff are expected to place students at the grade level best suited to them academically, socially, and emotionally.

In evaluating student achievement, each teacher will make use of all available information, including results of teacher-made tests and other measures of skill and content mastery, standardized test results, and teacher observation of student performance. The Principal will direct and aid teachers in their evaluations and review grade assignments in order to ensure uniformity of evaluation standards.

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the students involved. Exceptions will only be made after prior notification and explanation to each student's parents/guardians, but the final decision will rest with the building Principal.

Approved by the Greenfield School Committee February 14, 2024

File: IHAMB - TEACHING ABOUT ALCOHOL, TOBACCO, AND DRUGS

In accordance with state and federal law, the District shall provide age-appropriate, developmentally appropriate, evidence-based alcohol, tobacco, and drug prevention education programs in grades K-12.

The alcohol, tobacco, and drug prevention program shall address the legal, social, and health consequences of alcohol, tobacco, and drug use, with emphasis on nonuse by school-age children. The program also shall include information about effective techniques and skill development for delaying and abstaining from using, as well as skills for addressing peer pressure to use alcohol, tobacco, or drugs.

The objectives of this program, as stated below, are rooted in the Committee s belief that prevention requires education, and that the most important aspect of the policies and guidelines of the District should be the education of children and youth on healthy decision-making:

- To prevent, delay, and/or reduce alcohol, tobacco, and drug use among children and youth.
- To increase students understanding of the legal, social, and health consequences of alcohol, tobacco, and drug use.
- To teach students self-management skills, social skills, negotiation skills, and refusal skills that will help them to make healthy decisions and avoid alcohol, tobacco, and drug use.

The curriculum, instructional materials, and outcomes used in this program shall be recommended by the Superintendent and approved by the School Committee.

This policy shall be posted on the district s website and notice shall be provided to all students and parents/guardians in accordance with state law. Additionally, the district shall file a copy of this policy with DESE in accordance with law in a manner requested by DESE.

LEGAL REFS.: M.G.L. [71:1](#) ;[71:96](#)

CROSS REF.: [GBEC](#), Drug Free Workplace Policy

[JICH](#), Drug and Alcohol Use by Students

Approved by the Greenfield School Committee February 14, 2024

File: ADC - TOBACCO PRODUCTS ON SCHOOL PREMISES PROHIBITED

Use of any tobacco products, including, but not limited to: cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco and snuff and electronic cigarettes, electronic cigars, electronic pipes or other similar products that rely on vaporization or aerosolization, within the school buildings, school facilities, on school grounds or school buses, or at school sponsored events by any individual, including school personnel and students, is prohibited at all times.

A staff member determined to be in violation of this policy shall be subject to disciplinary action.

A student determined to be in violation of this policy shall be subject to disciplinary action pursuant to the student discipline code.

This policy shall be promulgated to all staff and students in appropriate handbook(s) and publications.

Signs shall be posted in all school buildings informing the general public of the District policy and requirements of state law.

LEGAL REF: M.G.L. [71:37H](#); [270:6](#)

CROSS REFS.: [GBED](#), Tobacco use on School Property by Staff Members Prohibited

[JICH](#), Alcohol, Tobacco and Drug Use by Students Prohibited

Approved by the Greenfield School Committee: July 10, 2019

File: GBED - TOBACCO PRODUCT USE ON SCHOOL PROPERTY BY STAFF MEMBERS PROHIBITED

Use of any tobacco products, including, but not limited to: cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco and snuff and electronic cigarettes, electronic cigars, electronic pipes or other similar products that rely on vaporization or aerosolization, within the school buildings, school facilities, on school grounds or school buses, or at school sponsored events by any individual, including school personnel, is prohibited at all times.

Staff members who violate this policy will be referred to their immediate supervisor.

LEGAL REF.: M.G.L. [71:37H](#)

CROSS REFS.: [ADC](#), Tobacco Products on School Premises Prohibited

[JICH](#), Alcohol, Tobacco and Drug Use by Students Prohibited

Approved by the Greenfield School Committee April 12, 2023

File: JICH - ALCOHOL, TOBACCO, AND DRUG USE BY STUDENTS PROHIBITED

A student shall not, regardless of the quantity, use or consume, possess, buy or sell, or give away any beverage containing alcohol; any tobacco product, including vapor/E-cigarettes; marijuana; steroids; or any controlled substance. The School Committee prohibits the use or consumption by students of alcohol, tobacco products, or drugs on school property, at any school function, or at any school sponsored event.

Additionally, any student who is under the influence of drugs or alcoholic beverages prior to, or during, attendance at or participation in a school-sponsored activity, will be barred from that activity and may be subject to disciplinary action.

Verbal Screening

- The school district shall utilize, in accordance with law, a verbal screening tool approved by the Department of Elementary and Secondary Education to screen students for substance abuse disorders. The tool shall be administered by trained staff on an annual basis at grades 7 and 9.
- Parents/guardians shall be notified prior to the opening of school each year. Parents/guardians shall have the right to opt out of the screening by written notice prior to or during the screening.
- All statements made by a student during a screening are confidential and shall not be disclosed except in the event of immediate medical emergency or in accordance with law. De-identified results shall be reported to the Department of Public Health within 90 days of the completion of the screening process.

This policy shall be posted on the district s website and notice shall be provided to all students and parents/guardians of this policy in accordance with state law. Additionally, the district shall file a copy of this policy with DESE in accordance with law in a manner requested by DESE.

LEGAL REFS.: M.G.L.[71:2A](#); [71:96](#); [71:97](#); [272:40A](#)

CROSS REFS.: [ADC](#), Tobacco Products on School Premises Prohibited

[GBEC](#), Drug Free Workplace Policy

[GBED](#), Tobacco use on School Property by Staff Members Prohibited

[IHAMB](#), Teaching About Drugs, Alcohol, and Tobacco

Approved by the Greenfield School Committee: April 10, 2024

File: ADC - TOBACCO PRODUCTS ON SCHOOL PREMISES PROHIBITED

Greenfield

limited to: cigarettes, cigars, little cigars, chewing

Concord-Carlisle

to: cigarettes, cigars, little cigars, chewing tobacco,

Westwood

to: cigarettes, cigars, little cigars, chewing tobacco,

MASC Reference Manual

SCHOOL PREMISES PROHIBITED

File: ADC - TOBACCO PRODUCTS ON SCHOOL PREMISES PROHIBITED
Greenfield **Ayer Shirley**
PROGRAM **REGIONAL SCHOOL**

Norton

WELLNESS POLICY

MASC Reference Manual

The School Committee recognizes the relationship between

File: EEAEC-R/JICC-R - STUDENT CONDUCT ON S
Greenfield
ON SCHOOL BUSES

SCHOOL BUSES
Plainville

Woburn
CONDUCT ON SCHOOL BUSES

MASC Reference Manual
BUSES

**File: FG-R - RULES GOVERNING RENTAL AND US
Greenfield**

n/a

USE OF SCHOOL PROPERTY

Bridgewater-Raynham Regional
building or on any school's grounds.

MASC Reference Manual
n/a

File: GBED - SMOKE-FREE & TOBACCO FREE POLICY

Greenfield

PRODUCT USE ON SCHOOL

Belchertown

cigars, little cigars, chewing tobacco, pipe tobacco and snuff and

Westwood
USE/VAPING ON

MASC Reference Manual
USE ON SCHOOL

File: IHAMB - TEACHING AB
Greenfield
ABOUT ALCOHOL,

OUT ALCOHOL, TOBACCO, AND DRUGS

Canton

In accordance with state and federal law, the District shall provide age-appropriate,

Ipswich
and federal law, the

MASC Reference Manual
ABOUT ALCOHOL,

File: JIC - DISCIPLINE CODI
Greenfield
<https://policies.sparqdata>.

E
Lynn

MASC Reference Ma
data.com/masc/bro

anual

File: JICF - GANG ACTIVITY/SECRET SOCIETIES

Greenfield
SOCIETIES

Concord-Carlisle

schools and students free from the threats or harmful

MASC Reference Manual
SOCIETIES

File: JICH - ALCOHOL, TOBACCO, AND DRUG USE BY STUDENTS PROHIBITED

Greenfield

North Adams

TOBACCO, AND DRUG

consume, possess, buy or sell, or give away any beverage

MASC Reference Manual
TOBACCO, AND DRUG USE

File: JICHA - PROHIBITION AGAINST ALCOHOL OR DRUGS OR **VAPING** AT SCHOOL - SPONSORED EVEN
Greenfield Westwood
n/a students of alcohol, any illegal drug, **vaping or possession of drug or vaping paraphernalia**

MASC Reference Manual

n/a

File: KF/KF-R - USE OF SCHOOL FACILITIES/COMMUNITY USE OF SCHOOL FACILITIES

Greenfield	Lynnfield	Provincetown
Conditions of Use		

MASC Reference Manual

The use of school buildings, grounds, equipment, and facilities will be authorized by the Superintendent in