Greenfield School Committee
Policy, Program, and School Committee Handbook Sub-Committee
Meeting Minutes
August 24, 2026

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1. Call to Order:
   The meeting was called to order, via Zoom, at 6:30 p.m.

2. Roll Call of Members:
   Present: Elizabeth DeNeeve, Sub-Committee Chair (ED), Ann Childs (AC), Jeffrey Diteman (JD)

   Also present: Carol Kruser, Superintendent (CK)

   ED read the Chair Statement relative to meeting recordings.

3. Public Comment:
   There was one individual present that did not wish to comment at this time.

4. Approval of Sub-Committee Minutes of July 2, 2026:
   On a motion by ED, 2nd by AC, the minutes were approved as presented. The roll call vote was unanimous.

5. Review of Policy IKE (Promotion and Retention of Students) adding appeal to Superintendent language:
   ED turned the discussion over to CK relative to her recommendations.

   CK noted she thought it would be in the best interest of our administration and families to add another level to the decision-making process when it comes to promotions and retention of students. It is recommended the following language be changed/added to the final paragraph of the policy:
   "After prior notification and explanation to each student's parents/guardians, the decision will rest with the building principal. Any family not satisfied with the decision can contact the superintendent, in writing, within 7 days for an appeal."

   A motion was made by ED, 2nd by AC, to add this sentence/rewrite to policy IKE and forward it to our legal counsel for review. The roll call vote was unanimous.

6. Policies for modernization in language:
   A. IHAMB (Teaching about Alcohol, Tobacco and Drugs
   B. ADC (Tobacco Products on School Premises Prohibited)
   C. GBED (Tobacco Product Use on School Property by Staff Members Prohibited)
   D. JICH (Alcohol, Tobacco, and Drug Use by Students Prohibited)

   ED noted she brought these policies forward as a result of student input at the last YELO conference. They stated they could not find any language that referenced vaping.

   A review of sample policies researched and provided by AC ensued.

On a motion by JD, 2nd by ED, the sub-committee voted to amend the wording of the relevant policies from "including vapor/e-cigarettes" to "including vaping devices (vape or vapes) and e-cigarettes."

It was also discussed to modernize the reference of marijuana to cannabis or products containing intoxicating cannabinoids in said policies.

JD amended his motion, 2nd by ED, to amend the wording of the relevant policies from "including vapor/e-cigarettes" to "including vaping devices (vape or vapes) and e-cigarettes, and amend the word marijuana, (but keep it in parenthesis for reference purposes), to "cannabis" or "any other products containing intoxicating cannabinoids." The roll call vote was unanimous.

On a motion by JD, 2nd by AC, the sub-committee voted to amend policy IHAMB (after the 2nd reference of the word tobacco in the 2nd paragraph) to read: *The alcohol, tobacco, and drug prevention program shall address the legal, social, and health consequences of alcohol, tobacco (including vaping devices/vapes, and e-cigarettes), and drug use, with emphasis on nonuse by school-age children. The program also shall include information about effective techniques and skill development for delaying and abstaining from using, as well as skills for addressing peer pressure to use alcohol, tobacco or drugs….* The roll call vote was unanimous.

ED noted policy IHAMB will also be forward to our legal counsel for review.

7. Discuss and choose a representative for the AI (Artificial Intelligence) Advisory Committee:
   Assistant Superintendent, Stephen Sullivan is seeking membership from this sub-committee to serve on the AI Advisory Committee.

   ED noted we have 2 goals relative to the AI Advisory Committee:
   - Academic integrity in regards to AI
   - Media literacy/AI course

   JD volunteered his services on the AI Advisory Committee. He noted, "As an educator, it is one of his primary concerns…. It would be a work of passion for him." He will connect with Mr. Sullivan for next steps.

8. Review the Year-Long Agenda:
   ED stated she would like to address policy JIB (Student Involvement in Decision-Making) in September. After discussion, it was the consensus of this sub-committee to hold off on discussion of policy JIB until October. This policy will require input from the GHS Student Advisory Council. Students are just returning to school in September and the group will not meet in time for our September meeting.

   The sub-committee also agreed to the following timelines:
   September:
   - Debrief on what has been accomplished throughout the year
   - Address what still needs to be completed

   October:
   - Discuss Policy JIB (Student Involvement in Decision-Making)

November:

- AI Discussion
- Academic Honesty Policy

December:

- Steps
- Recommendations
- Goals for the 2027-2028 school year
- Recommended policy amendments from the Superintendent

9. New Business:
    1. Policy JCA- Assignment of Students to Schools (AC will provide possible edits for this policy at the September meeting.)
    2. School Committee Handbook Update – School Committee Chromebook (Best Practices - Two-factor log-in) (AC will provide possible edits for this policy at the September meeting)
    3. Policy EEAG (Student Transportation in Private Vehicles) (CK will provide additional information on this policy at the September meeting.)

    M. McKenzie Webb, parent, joined the meeting late and noted she received a field trip request from the field hockey team, including information relative to transporting students in their own vehicles.

10. Adjournment:
    On a motion by AC, 2nd by ED, the meeting adjourned at 7:32 p.m. The roll call vote was unanimous.

Approved: