Greenfield School Committee
Budget, Finance & Warrant Sub-Committee
Meeting Minutes
October 5, 2026

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1. Call to Order:
   The meeting was called to order at 11:35 a.m.

   AC read the Chair Statement relative to meeting recordings.

2. Roll Call of Members:
   Present: Ann Childs, Chair (AC), Melodie Goodwin (MG), M. Mckenzie Webb (MW) (via Zoom)

   Also present: Carol Kruser, Superintendent (CK), Andy Paquette, Business Manager (AP)

3. Public Comment:
   There were no members of the public present for comment at this time.

4. Approval of September 21, 2026 draft sub-committee minutes:
   On a motion by MG, 2nd by AC, the minutes were approved as presented. The roll call vote was unanimous.

5. Review and Discussion of Warrants:
   The members had no questions relative to the warrants, as presented.

6. Listening Session Rubric and Planning:
   Scheduling:
   Members assigned themselves to attend upcoming school-related meetings (listening sessions):
   - MG - Four Corners School PTO meeting on 12/1
   - MW - Newton School PTO meeting on 11/16
   - AC - SEPAC on 10/21
   - AC - Federal Street School PTO meeting on 11/10

   (Additional meetings will be assigned as dates become available.)

   CK will reach out to the high school to confirm the date/time of their next Student Council meeting and report back to this sub-committee.

   Rubric:
   - Purpose of Listening Sessions
   - Provide Overview on Budgetary Process and Important Dates
   - Questions to Ask at a Listening Session
   - Additional Notes

   It was determined that a Google survey would be created for the public as a means to provide their input on the budget, in the event they are not able to attend meetings or do not prefer public speaking. The questions to be included in the survey will be those in the "Questions to Ask at a Listening Session" section of the document reviewed by this sub-committee today, along with the inclusion of a text box at the end of the survey for added comments/questions.

   On a motion by AC, 2nd by MG, this sub-committee voted to appoint AC to create the Google survey, which will then be sent to the superintendent for legal approval for it to go live, and for the school administration to send it out to the community via ParentSquare. The roll call vote was unanimous.

   Further discussion ensued relative to additional content for the survey.

   Also discussed was how our Strategic Plan/School Improvement Plans apply to this data and future plans for our schools.

7. Call for New Agenda Items:
   After discussion, it was determined to cancel the standing regular Budget & Finance sub-committee meeting on October 19, as there will be no items to include on the agenda until after attendance at the scheduled listening sessions, and reconvene on November 2 for the regularly scheduled Warrants meeting.

8. Adjournment:
   On a motion by MG, 2nd by AC, the meeting adjourned at 12:06 p.m. The roll call vote was unanimous.

Approved: 11/2/2026