



**GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING**

Wednesday, December 11, 2019

6:30 p.m.

John Zon Community Center – 35 Pleasant Street

AGENDA

- I. Roll Call/Call to Order
- II. Approval of Draft Minutes: September 9, 2019, September 11, 2019, September 16, 2019, November 18, 2019
- III. Public Comment
- IV. Committee Reports:
 - Chairperson
 - Superintendent
 - Subcommittees
 - SC Representatives
- V. New Business:
 1. Boston Science Museum Field Trip Request
 2. Greenfield Middle School Turnaround Plan Update
 3. Subcommittee Referral: Consideration of Nursing Audit Health Safety and Facilities
 4. School Committee Member Attendance and Stipends
 5. Green River School: Updated proposal review and council update
 6. Policy: Section B complete first reading
 7. FY20 YTD Budget Update
 8. Mayoral Financial Order for Unit C Contract, will include Executive Session (vote anticipated)
- VI. Executive Session – MGL c 30A, §21, (3), (7) & (10): (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Unit C, potential litigation), (7) To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements – [Open Meeting Law, G.L. c. 30A, §§ 22(f), (g)] (Executive Session Minutes October 9, 2013 through March 12, 2018), and (10) To discuss trade secrets or confidential, competitively-sensitive or other proprietary information prepared (Greenfield Middle School Parking).
- VII. Other Business
- VIII. Adjournment

December 11, 2019

SC Timed Agenda submitted by Chair Núñez

Item	Time	Notes
Roll Call/Call to Order II. Approval of Draft Minutes: III. Public Comment IV. Reports:	6:30	
Student Representatives		
Chairperson		6 pm start time for Dec 16 ok?
Superintendent		
Subcommittees		Policy and Program HSF Personnel/Negotiations
CES Rep & Planning & Construction Rep		
Business:		
1. Boston Science Museum Field Trip Request	7:00	Vote to Approve
2. Subcommittee Referral: Consideration of Nursing Audit Health Safety and Facilities	7:10	Vote if subcommittee review is desired.
3. School Committee Member Attendance and Stipends	7:15	Review attendance and charter language. Informational + Vote on whether the second meetings are considered "regular".
4. Greenfield Middle School Turnaround Plan Update	7:25	Informational only

5. Green River School: Updated proposal review and council update	7:45	Possible vote.
6. Policy: Section B complete first reading	8:10	
7. Executive Session - MGL c 30A, §21, (3) & (10): (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Unit C, potential litigation), (10) To discuss trade secrets or confidential, competitively-sensitive or other proprietary information prepared (Greenfield Middle School Parking)	8:45	
9. Other	9:30	
10. Adjournment	9:35	

—end—

GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE SPECIAL MEETING
DRAFT MINUTES: Monday, September 9, 2019
GPS Central Office, 195 Federal Street, Greenfield MA

Present: Katie Caron (KC); Susan Eckstrom (SE); Jordana Harper, Superintendent (JH); Susan Hollins (SH); Glenn Johnson (GJ); William Martin (WM); Adrienne Nunez (AN);

Absent: Cameron Ward (CW)

Also present: Stephen Nembirkow, Business Manager; Andrew Varnon, parent; Ed Voudren, Transportation Coordinator

I. Call to Order

With a quorum present (KC, SE, SH, GJ, WM, AN), Chair Nunez opened the meeting at 5:00 p.m.

II. Public Comment

Andrew Varnon spoke of concerns re: middle school: need for full-time science teacher; second office staff person in GMS office; spoke against rule allowing only one student at a time in bathrooms.

III. New Business

A. FY20 Budget Update

Steve Nembirkow provided overview of budget documents.

FY 20 budget discussion:

- FY20 budget reflects Council's reduced budget of \$19.301million. Will include using \$400K in revolving funds to balance. School Cte. needs to vote approval of reduced FY20 budget.
- FY20 budget is currently soft; there will be changes.
- Many staffing changes (estimates 4 dozen); some new hires' salaries lower, resulting in savings, approx. \$90K.
- Approx. \$100K in "strategic reductions"
- Some positions still vacant but will be filled, are included in budget.
- Green River staff (alternative program) not in budget.

SH moved to establish a group to look at salary and benefits of administrative personnel. SE 2nd. Motion failed 1-5.

SH moved to review statutory responsibility of the School Cte re: salary and compensation of administrative personnel and review our policy to make sure we have equitable salary and compensation benefits across the district. WM 2nd. FY20 administrators' contracts being negotiated now. GJ called the question. SE 2nd. Motion to end debate passed 5-0-1. Motion passed 5-0-1.

- Concern that pay for Resource Officer affects Chief's recruiting to fill position.
- Past practice uses City's contract stabilization fund in negotiating contracts; fund is empty.
- Cost to city for insurance/retirement for school staff?
- GMS science teacher hired; however, GMS math teacher now on leave, so new science teacher (STEM certified) is also leading math classes.
- Human Resources staff for GPS:
 - Desire to consolidate from being handled by several staff into one full-time position, payroll and personnel assistant, \$30-40K.

- Desire for City HR office to provide benefits administration for school department. Superintendent will pursue with City HR.
- MUNIS upgrades and on-line info would enable employee self-service for benefits administration.
- Automated payroll services not an easy fit; City tried but no significant \$ savings.
- Sick bank requires HR admin support.
- Consensus for Supt. to bring to School Cte. a proposal on how to deal with HR needs.
- Curriculum coordinator: Interviews this summer; several strong candidates. Want to hire soon, as soon as School Cte. endorses FY20 budget.

AN moved to support Superintendent's recommendation to hire a 10-month administrative assistant at GMS. SE 2nd. Motion passed unanimously.

Which revolving funds to use to make up \$400K shortfall?

Is physical education budget changing? Some increase in costs; no increase in user fees.

Do nurses have adequate supplies and facilities?

GPS likely to get \$250K this year from state for ADA compliance.

Budget discussion to continue at special meeting Monday, Sept. 16, 5-7 pm at Central Office.

Request for Superintendent and Business Manager to provide documents (digitally) to School Cte members by end of day on Friday, Sept. 13, with recognition that provision is not within usual 48-hour window:

- Revised budget document
- Revised revolving fund document to include estimates
- Projected end-of-year balances for FY20

B. Parking options for GMS

Ed Voudren reviewed loss of GMS/Central Office parking at neighboring church and temporary solutions.

Discussion:

- Temporary walkway is not adequately lighted, impossible to keep in clear in winter.
- Can fence be moved to provide 9'-12' walkway?
- Emergency egress from GMS building potentially inadequate.
- Church construction's loam pile next to helipad.
- Temporary parking in ball field will be a problem in wet weather.
- To provide emergency access, limiting buses to only one line delaying loading/unloading students.
- Need to include many departments in discussion, solution.

AN moved to direct the Superintendent to come back on Monday with a revised plan and, in the meantime, to do what has to be done to ensure our employees are as safe as possible. SH 2nd. Motion passed unanimously.

VII. Executive Session

AN announced intent to move into Executive Session in accordance with MGL c 30A, §21, (10) To discuss trade secrets or confidential, competitively sensitive or other proprietary information prepared.

AN moved to enter Executive Session. SH 2nd. Roll call vote: Yes -WM, SH, KC, AN, GJ. Entered Executive Session at 7:54 p.m.

WM moved to leave Executive Session. AN 2nd. Roll call vote: Yes –WM, SH, KC, AN, GJ. Returned to public session at 8:06 p.m.

IX. Adjournment

AN moved to adjourn. SE 2nd. Motion passed unanimously. Meeting adjourned at 8:06 p.m.

Respectfully submitted,
Susan Farber
Recording Secretary

Meeting Documents

1. Notice and Agenda September 9, 2019
2. FY20 Working Budget: Memo from Steve Nembirkow to School Committee, September 5, 2019
3. FY20 Statement: Memo from Steve Nembirkow to School Committee, September 5, 2019
4. OOD Transportation Summary: Memo from Ed Voudren and Steve Nembirkow to Jordana Harper, September 5, 2019
5. FY19 Budget: Memo from Steve Nembirkow to School Committee, September 5, 2019
6. Memo from Ann Whalen, DESE, December 5, 2019 (from WM)
7. DESE Chapter 70 New School Spending Compliance, FY18, May 2019 (from WM)
8. Map: Parking options for GMS

**GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE MEETING
DRAFT MINUTES: Monday, September 11, 2019**
John Zon Community Center, 35 Pleasant Street, Greenfield MA

Present: Katie Caron (KC); Susan Eckstrom (SE); Jordana Harper, Superintendent (JH); Susan Hollins (SH); Glenn Johnson (GJ); William Martin (WM); Adrienne Nunez (AN); Cameron Ward (CW).

Absent: None

Also present: Melina Bourdeau, *Greenfield Recorder*; Matthew Holloway, Director of Pupil Services; Liz Lafond, MASC; Stephen Nembirkow, Business Manager; Doug Selwyn, resident; other school staff and citizens. *Note: Bourdeau is audio-recording meeting.*

I. Call to Order

With a quorum present (KC, SE, SH, GJ, AN, CW), Chair Nunez opened the meeting at 6:34 p.m. *WM arrived at 6:36.*

II. Approval of Minutes

SE moved to approve minutes of August 14 and 19, 2019. AN 2nd.

Aug. 19 - Correct typo on pg. 3: "GJ GJ called the question."

Motion passed unanimously.

III. Public Comment

Doug Selwyn, resident, announced rally on Greenfield Common on Sept. 20, 5pm, as part of Global Climate Strike; expressed support for hiring a curriculum coordinator.

IV. Reports

A. Chair

Thanked all staff who've worked to launch a great school year; and thanked School Cte members for making time to attend 3 meetings this month.

B. Superintendent (JH)

- Noted school newsletters included in packet
- Theme for opening convocation: "You Make the Difference." All school staff attended.
- Enrollment continues to rise: approx. 1,815 students
- Girls Field Hockey team playing tonight

C. Subcommittees

1. Policy & Program (KC) – No report

2. Personnel & Negotiations (SE) – No report

3. Health, Safety & Facilities (KC) – No report

Committee Representatives

4. Collaborative for Educational Services (SE) – No report

5. Town Planning and Construction Committee (SH)

Met at library with consultants to discuss renovation vs new construction.

AN asked SH to obtain recent minutes and forward to School Cte members.

V. New Business

A. Open Meeting Law Training with Liz Lafond, MASC

Lafond led slide presentation as overview of OML requirements.

B. Update from Attorney General's Office on OML Complaint

AN read into the record the letter from Sarah Chase, Assistant Attorney General, re: Open Meeting Law Complaint, August 28, 2019, indicating that the complaint filed by Paul Jablon on June 3 is resolved. This evening's OML training is part of School Committee's response. Some members also attended MASC course which includes OML training; and all are aware of availability of online training.

C. Policy Section B – First Reading

KC, Chair of Policy Subcommittee, reviewed Section B policies. Subcommittee chose to replace many GPS policies with MASC recommended policies that seemed clearer and avoided overreach.

BA School Committee Operational Goals

Suggestion to reinstate prior policy's 4: two-way communication, and 5: conduct business openly.

BAA Evaluation of School Committee Operational Procedures

Add specific date for self-evaluation? Add "annually"? Policies are to be generic, flexible; Committee sets timeline. Concern that revised version does not include student achievement.

SH moved to add back "Strategic planning and support for student achievement." WM 2nd. Motion failed 1-4-2 (WM, CW abstain).

BB School Committee Legal Status

d. Should this refer to City Council ordinance rather than Charter?

SH moved to send BB back to Subcommittee to clarify ordinance. GJ 2nd. Motion passed unanimously.

BBA School Committee Powers and Duties

Concern that some legal references, included in earlier version, have been removed. Previous policy stated School Cte has responsibility to accept grants. Consideration of grants included by request in agenda, in Supt's report, and during budget discussions. Concern that 10. Determining Levels of Compensation and 11. Business/Finance of previous policy omitted; however, policies not required to include/cite laws.

GJ moved to adjust rules for purpose of proceeding on this document that members have one turn to comment for 2 minutes. SE 2nd. Motion passed 5-2.

SH moved that we include the former item 10. Determining Levels of Compensation and the reference to MGL 71:59B. CW 2nd. Be sure wording in 10. accurately reflects legal language. Motion passed 3-2-2 (KC, SE abstain).

BBAA School Committee Member Authority

BBBA/BBBB School Committee Member Qualifications/Oath of Office

BBBC School Committee Voluntary Resignation

BBBE Unexpired Term Fulfillment

What happens in event of tie/impasse? Legal reference explains.

BCA School Committee Member Ethics

Typo - 6. "assigned sub-committees"

BDA School Committee Organizational Meeting

BDA is on hold; Subcommittee is looking at other districts' policies.

BDB School Committee Officers

Not clear re: Superintendent's executive assistant; recording secretary as GPS employee; and secretary as School Committee officer.

AN moved that Subcommittee reconsider BDB. CW 2nd. Motion passed unanimously.

BDC Appointed Committee Officials

BDD School Committee-Superintendent Relationship

BDE Subcommittees of the School Committee

BDF Advisory Committees to the School Committee

BDF School Councils

BDF-E-1 School Improvement Plans

Should turnaround plans to be included?

BDF-E-2 Submission & Approval of the School Improvement Plan

BDF-E-3 Conduct of School Council Business

BDG School Attorney

Prior policy specifically allowed more than one attorney; why omitted? New policy doesn't expressly forbid more than one.

BE School Committee Meetings

SH moved to change language: "Every meeting of the School Committee, subcommittees and advisory committees, regular or special..." GJ 2nd. Motion passed unanimously.

AN moved to table remainder of Section B policies. SE 2nd. Motion passed unanimously.

Tabled:

- BEC Executive Sessions
- BEDA Notification of School Committee Meetings
- BEDB Agenda Format
- BEDB-E Agenda Format
- BEDD Rules of Order
- BEDF Voting Method
- BEDG Minutes
- BEDH Public Comment at School Committee Meetings

BEDH-E Guidelines for Public Comment
BEE Special Procedures for Conducting Hearings
BG School Committee Policy Development
BGB Policy Adoption
BGC Policy Revision and Review
BGD School Committee Review of Regulations
BGE Policy Dissemination
BGF Suspension Policies
BHC School Committee-Staff Communication
BHE Use of Electronic Messaging by School Committee Members
BIA New School Committee Member Orientation
BIBA School Committee Conferences, Conventions, and Workshops
BID School Committee Member Compensation and Expenses
BJ School Committee Legislative Program
BK School Committee Memberships

VIII. Executive Session

AN announced intent to move into Executive Session in accordance with MGL c 30A, §21, (1) & (3): (1) To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, our complaints or charges brought against, a public officer, employee, staff member or individual; (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Unit C, Unit A & Admin. Assistants).

AN moved to enter Executive Session. SE 2nd. Roll call vote: Yes – KC, SH, SE, AN, WM, CW, GJ. Entered Executive Session at 8:31 p.m. 8:43 executive session began.

AN moved to leave Executive Session. SE 2nd. Roll call vote: Yes – KC, SH, SE, AN, WM, GJ. Returned to public session at 10:23 p.m.

IX. Adjournment

AN moved to adjourn. SE 2nd. Motion passed unanimously. Meeting adjourned at 10:23 p.m.

Respectfully submitted,
Susan Farber
Recording Secretary

Meeting Documents

1. Notice and Agenda September 11, 2019
2. Draft minutes: August 19, 2019
3. Open Meeting Law (MASC presentation slides)
4. Letter from Sarah Chase, Assistant Attorney General, to Adrienne Nunez re: Open Meeting Law Complaint
5. Policies, Section B:
 - a. BA School Committee Operational Goals
 - b. BAA Evaluation of School Committee Operational Procedures

- c. BB School Committee Legal Status
 - d. BBA School Committee Powers and Duties
 - e. BBAA School Committee Member Authority
 - f. BBBA/BBBB School Committee Member Qualifications/Oath of Office
 - g. BBBC School Committee Voluntary Resignation
 - h. BBBE Unexpired Term Fulfillment
 - i. BCA School Committee Member Ethics
 - j. BDA School Committee Organizational Meeting
 - k. BDB School Committee Officers
 - l. BDC Appointed Committee Officials
 - m. BDD School Committee-Superintendent Relationship
 - n. BDE Subcommittees of the School Committee
 - o. BDF Advisory Committees to the School Committee
 - p. BDFA School Councils
 - q. BDFA-E-1 School Improvement Plans
 - r. BDFA-E-2 Submission & Approval of the School Improvement Plan
 - s. BDFA-E-3 Conduct of School Council Business
 - t. BDG School Attorney
 - u. BE School Committee Meetings
 - v. BEC Executive Sessions
 - w. BEDA Notification of School Committee Meetings
 - x. BEDB Agenda Format
 - y. BEDB-E Agenda Format
 - z. BEDD Rules of Order
 - aa. BEDF Voting Method
 - bb. BEDG Minutes
 - cc. BEDH Pubic Comment at School Committee Meetings
 - dd. BEDH-E Guidelines for Public Comment
 - ee. BEE Special Procedures for Conducting Hearings
 - ff. BG School Committee Policy Development
 - gg. BGB Policy Adoption
 - hh. BGC Policy Revision and Review
 - ii. BGD School Committee Review of Regulations
 - jj. BGE Policy Dissemination
 - kk. BGF Suspension Policies
 - ll. BHC School Committee-Staff Communication
 - mm. BHE Use of Electronic Messaging by School Committee Members
 - nn. BIA New School Committee Member Orientation
 - oo. BIBA School Committee Conferences, Conventions, and Workshops
 - pp. BID School Committee Member Compensation and Expenses
 - qq. BJ School Committee Legislative Program
 - rr. BK School Committee Memberships
6. Superintendent's Report:
- a. School newsletters
 - b. Superintendent's Social Media Posts

GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE SPECIAL MEETING
DRAFT MINUTES: Monday, September 16, 2019
GPS Central Office, 195 Federal Street, Greenfield MA

Present: Katie Caron (KC); Susan Eckstrom (SE); Jordana Harper, Superintendent (JH); Susan Hollins (SH); Glenn Johnson (GJ); William Martin (WM); Adrienne Nunez (AN)

Absent: Cameron Ward (CW)

Also present: Donna DuSell, Greenfield Recreation Commission; Matthew Holloway, Director of Pupil Services; Stephen Nembirkow, Business Manager; Amy Proietti, parent; Susan Voss, Academy of Early Learning staff.

I. Call to Order

With a quorum present (KC, SE, SH, GJ, WM, AN), Chair Nunez opened the meeting at 5:01 p.m.

II. Public Comment

Amy Proietti, parent and candidate for School Committee, questioned whether Susan Hollins' educational consultant work presented an ethics conflict, suggested asking the Commonwealth Ethics Commission for advice.

Donna DuSell, Greenfield Recreation Commission, asked that discussions of GMS parking solutions consider the active use of GMS fields by adult softball teams; Commission wants to be part of finding parking solution.

Susan Voss, AEL staff, praised respectful contract negotiations with instructional aids (Unit C), and noted that IAs earn less than dishwashers; many have second jobs; IAs want to continue their work with children.

III. New Business

A. FY20 Budget Update

WM stated that budget documents were emailed to members on Sept. 13 at 12:54pm, 3:32pm, and 7pm; claimed current meeting is illegal because it violates 48-hour notice.

Discussion:

Meeting was posted within 48-hour rule.

At prior meeting, consensus that budget documents would come at end of day Friday.

AN moved to table FY20 Budget Update. GJ 2nd. Motion passed 3-1-2.

B. GMS/Central Office Parking

JH: Discussions continue with Fire Chief, DPW, Recreation Dept.; concern for safety; on-going negotiations with church for use of church parking lot when viable.

C. Scheduling October Meeting(s)

Regular School Committee meeting on October 9 cancelled for observance of Yom Kippur.

Special meeting set for October 21, 5:00 pm, location TBD. Public comment will remain open later in meeting.

IV. Executive Session

AN announced intent to move into Executive Session in accordance with MGL c 30A, §21, (3) & (10): (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Unit C); and (10) To discuss trade secrets or confidential, competitively sensitive or other proprietary information prepared.

AN moved to enter Executive Session. SE 2nd. Roll call vote: Yes – SH, KC, AN, GJ, SE. No - WM.
Motion passed 5-1. Entered Executive Session at 5:26 p.m.

AN moved to leave Executive Session. GJ 2nd. Roll call vote: Yes –SH, WM, AN, GJ, AN, SE. Returned to public session at 7:13 p.m.

VI. Adjournment

AN moved to adjourn. GJ 2nd. Motion passed unanimously. Meeting adjourned at 7:13 p.m.

Respectfully submitted,
Susan Farber
Recording Secretary

Meeting Documents

1. Notice and Agenda September 16, 2019
2. School Committee Requested Documents: Memo from Steve Nembirkow to School Committee, September 13, 2019
 - a. Updated tracked FY20 Budget that balances to the City Council Appropriation
 - b. Revolving Account Summary with Estimated Balances
 - c. Summary of Offsets including Revolving for FY20

GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE SPECIAL MEETING
DRAFT MINUTES: Monday, November 18, 2019
Greenfield High School, 21 Barr Avenue, Greenfield MA

Present: Katie Caron (KC); Susan Eckstrom (SE); Jordana Harper, Superintendent (JH); Susan Hollins (SH) (arrived 6:15); Glenn Johnson (GJ); Adrienne Nunez (AN); William Martin (WM);

Absent: Cameron Ward (CW)

Also present: Mike Kuchieski, Athletic Director; Stephen Nembirkow, Business Manager; Ed Voudren, Transportation Coordinator; other school staff, citizens, and the press.

I. Call to Order

With a quorum present (KC, SE, GJ, AN, WM), Chair Nunez opened the meeting at 6:06 p.m.

II. Approval of Minutes

SE moved to approve the draft minutes of November 13, 2019. 2nd KC. Motion passed unanimously.

III. Public Comment

Carolyn McDaniel, parent, thanked School Committee, Superintendent, school leaders and teachers for providing excellent education at GHS.

IV. Reports

A. Chairperson

AW reviewed items in packet: School Committee calendars; Planning & Construction Committee Annual Report.

Delay in Superintendent Evaluation to allow more time to combine responses. To be discussed at December 11 meeting. Change of dates made in collaboration with Superintendent.

B. Superintendent *(no formal report for special meeting)*

JH read letter from a veteran thanking Newton School students for cards and decorations on Veterans Day.

V. Business

A. Transportation Cost Savings Proposal

AN announced intent to move into Executive Session in accordance with MGL c 30A, §21, (10): To discuss trade secrets or confidential, competitively sensitive or other proprietary information (transportation).

GJ moved to enter Executive Session. SE 2nd. Yes: KC, SH, SE, GJ, AN, WM. Motion passed. Entered Executive Session at 6:17 p.m.

Returned to public session at 6:29 p.m.

Steve Nembirkow and Ed Voudren presented two-part proposal: to purchase a used 42-passenger bus to transport Four Rivers students and athletic teams; to lease 7 vans to transport special education students.

Discussion:

- Urgent need to replace old vans. 4 Uplander vans will not pass next inspection.
- Additional vans would expand GPS' in-house special ed transportation (currently paying \$10K/month for private transportation) and potentially bring income from transporting other districts' special education students. Other districts interested; GPS staff have not pursued discussions until GPS has secured additional van capacity.
- Proposal to add 3 drivers, 3 monitors. City pays cost of benefits.
- Consider creating non-profit collaborative for regional transportation.
- Projected savings \$500-\$600 per trip for athletics games using GPS vehicles.
- Currently transporting 8 Gill-Montague students in otherwise empty seats.
- Has Kuzmeskus contract been approved by City Council?
- GPS charges other districts our per-pupil transport cost.
- \$ figures in memo not clear, in part because state special ed transportation reimbursement not included.
- Providing transportation to other districts' students was started slowly as pilot, working well.
- Good level of safety – monitors, cameras, reliable vehicles, trained drivers.

SH moved that the Policy Subcommittee consider fees for shared transportation. GJ 2nd. Motion passed unanimously.

SH moved to authorize the purchase of a used 42-passenger yellow bus as presented for approximate cost of \$35,000. SE 2nd. Motion passed unanimously.

SH moved to approve the lease of 3 Odyssey vans at \$21,240 per year and 4 Odyssey vans to replace our Uplanders at \$28,320 per year. AN 2nd. Motion passed unanimously.

SH moved that cost of purchase and lease of additional vehicles voted tonight be posted to the transportation revolving fund by year's end. WM 2nd. Motion passed unanimously.

B. Budget Update and Information

Nembirkow explained current budget reports, which are being updated to reflect finalized budget passed Oct. 31. \$2.8million in revolving funds applied to \$19million budget. List of transfers provided.

C. Regionalization Exploration Proposal

JH presented interest in exploring regionalization. Has been considered in past; renewed opportunity now, potentially including Pioneer, Gill-Montague.

GJ moved that the Superintendent do preliminary exploration of joining discussions, exploring possibilities, and reporting back to the School Committee related to regionalization. 2nd SE.

Discussion:

Concerns about regionalism, loss of local control of schools.

Support for shared regional services without full regionalization.

Greenfield's city school system cannot regionalize with towns.

GJ called the question. SE 2nd. Motion to end debate passed 4-2.

Motion passed 5-1 (No: SH).

D. Capital Requests

JH and Nembirkow presented list of Capital Projects.

- \$60K state safety grant paid for new keys, swipes, cameras, repair of doors. Capital request is reduced by this amount.
- Need for paved walkway from AEL parking lot. Not included due to lack of estimate.
- ADA compliance at Four Corners: underway using grant or unrestricted program funds. Include in Capital Request as backup.

AN moved to approve the capital request with the following modifications: removal of the third item, Cameras; the addition of including estimate for a walkway from the parking area at AEL; and to prioritize items listed as corresponding to student safety, including fencing. GJ 2nd. Motion passed 5-0-1 (WM abstain).

E. Policy: 1st Reading Complete Section B (starting with BEC)

SE moved to table the policy discussion to further date. SH 2nd. Motion to table passed 5-1 (No: GJ).

F. December Meetings

Meetings to be held Dec. 11 and 16. Public notice requirements do not allow second meeting to respond to first meeting's actions. Recommendation to instead set as one long agenda, one packet, then continue meeting on second date.

IV. Executive Session

AN announced intent to move into Executive Session in accordance with MGL c 30A, §21, (10): To discuss trade secrets or confidential, competitively sensitive or other proprietary information (Greenfield Middle School Parking).

GJ moved to enter Executive Session. KC 2nd. Yes: KC, SH, SE, GJ, AN, WM. Motion passed unanimously. Entered Executive Session at 9:02 p.m.

Returned to public session at 9:20 p.m.

VI. Adjournment

AN moved to adjourn. SH 2nd. Meeting adjourned at 9:21 p.m.

Respectfully submitted,
Susan Farber
Recording Secretary

Meeting Documents

1. Notice and Agenda November 18, 2019
2. Draft minutes: November 13, 2019
3. Memo from Ed Voudren & Steve Nembirkow to School Committee, "Busing," November 13, 2019
4. Memo from Ed Voudren & Steve Nembirkow to School Committee, "Transportation 3-Yr Projection," October 16, 2019 revised
5. Letter from Paul Newell to Ed Voudren, "Chevy Uplander Vans" (no date)
6. Letter from Christine Maguire, Pioneer Valley Regional School District, to Steve Nembirkow (no date)

7. Financial reports: Memo from Steve Nembirkow to School Committee, "FY20 YTD Statement," November 7, 2019; Balances as of November 6; Year-to-Date Budget Reports as of November 6.
8. School Committee 2019 Calendar, 2017-2018 Calendar
9. Annual Report 2018-2019, City of Greenfield Planning and Construction Committee
10. Policies, Section B
11. FY21 Capital Plan Master Requests, November 14, 2019