Return to In-Person Learning

Greenfield School Committee Update
March 10, 2021

Commissioner's Plan

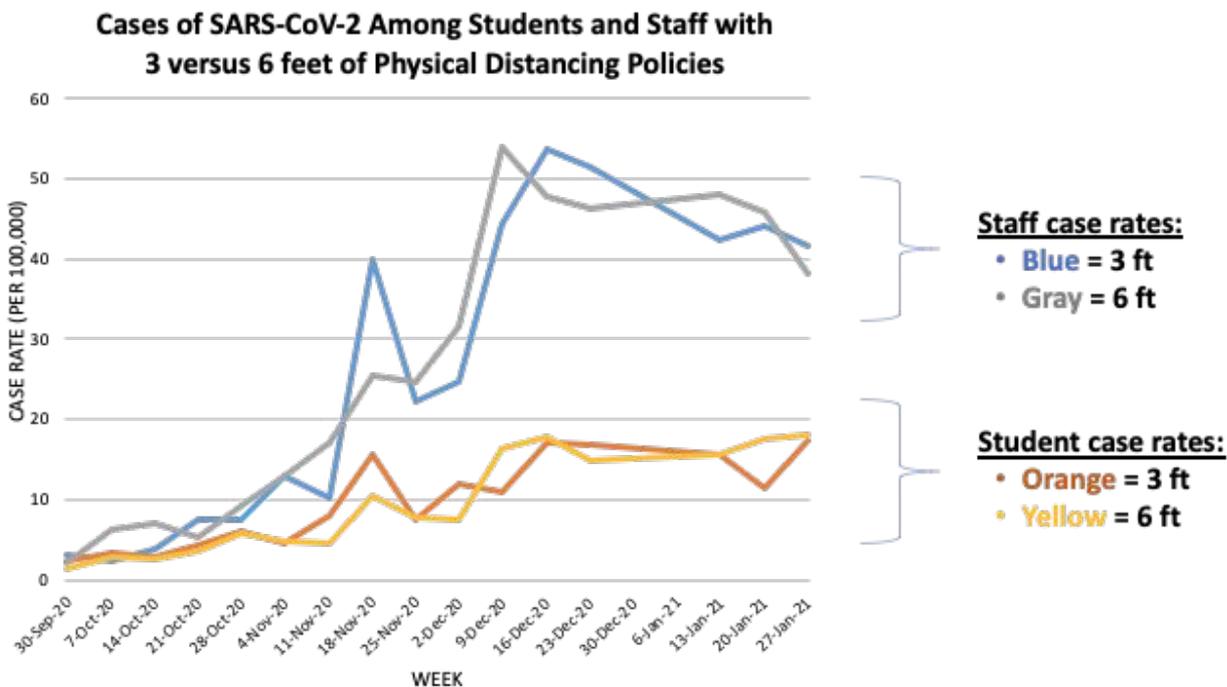**Return to full-time, in-person school five days per week would proceed in three phases[*]**

Phase I	Phase II	Phase III
Elementary School (Grades K-5)	Middle School (Grades 6-8)	High School (Grades 9-12)
April 5th	April 28th	TBA in April

Timeline for subsequent phases will be determined in consultation with medical experts and state health officials

GREENFIELD PUBLIC SCHOOLS

[*]Parents/Caregivers will have the opportunity to choose to remain in remote learning mode for the remainder of the school year.

Study of Massachusetts data indicates no substantial difference in cases among students or staff with 3 versus 6 feet of distance since schools re-opened

Cases of SARS-CoV-2 Among Students and Staff with 3 versus 6 feet of Physical Distancing Policies

Staff case rates:
- **Blue = 3 ft**
- **Gray = 6 ft**

Student case rates:
- **Orange = 3 ft**
- **Yellow = 6 ft**

IPL Structure to Address the Plan

In-Person Activities to date

- High needs students and staff
- Fall 2 athletics
- GHS A/V Club

In-Person Learning (IPL) Command Center
Superintendent, Admin Assistant, Team Leaders, Communications

Schools
Team Leaders: Principals
Assoc. Principals
Teachers
Support Staff

Support Services
Team Leader: Janet Dickinson
School Nurses
SpED Staff
EL Staff
Consulting Partners:
Allen Himmelberger
Nadine Ekstrom

Facilities
Team Leader: Alan Schmidt
Maintenance Staff
City Resources as needed

Food Service
Team Leader: Eliza Caulkins
Food Service Staff

Finance
Team Leader: Andy Paquette/TMS Designee
Accounts Payable Liaison
HR Liaison
Grants

Technology
Team Leader: Carol Holzberg
Tech Department Staff

Transportation
Team Leader: Judy Houle
GPS Transportation Rep
Kuzemeskis Transportation Rep

Priority #1 - Student and Staff Safety - The Daily Four

Wear a mask

Wash/Sanitize your hands

Stay apart

Stay home if you don't feel well

Priority #1 - Student and Staff Safety

Mitigation Steps

- Educator vaccinations: March 27, April 3, April 10, April 11
- Classroom/School capacities
- HVAC/Air Purifiers
- Grab and Go meals
- Cleaning protocols - schools and buses
- Pooled testing
- Transportation: windows open, assigned seats, mask wearing
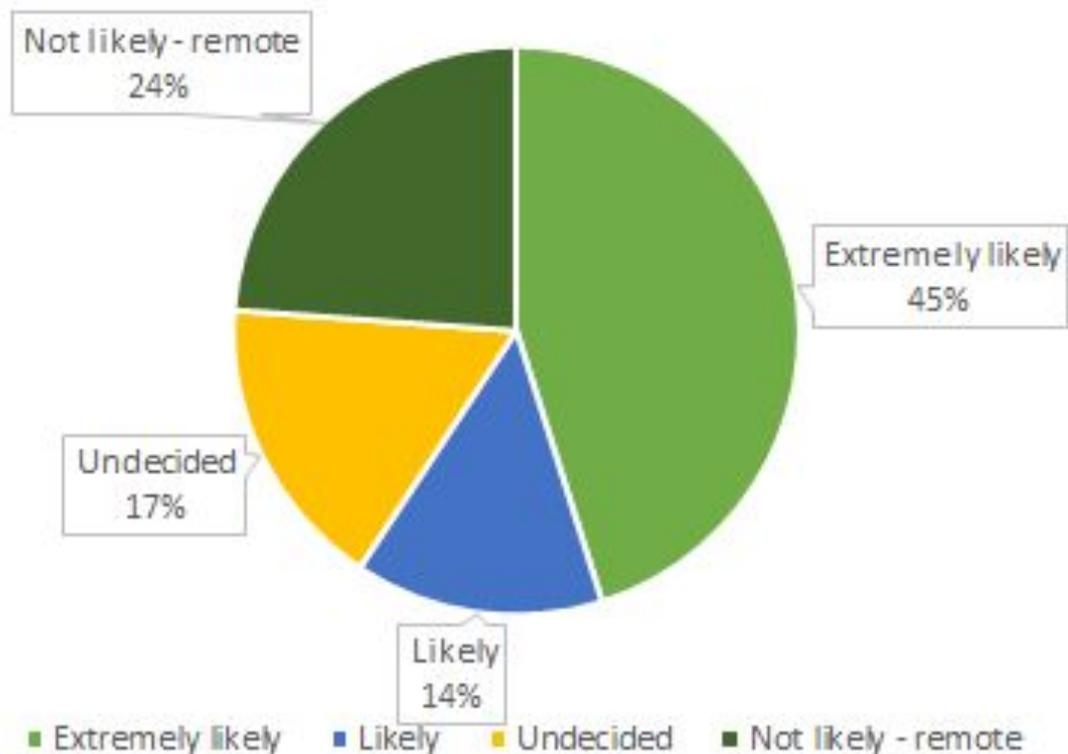
Priority #1 - Student and Staff Safety

Making good decisions

- Following guidelines outside of school
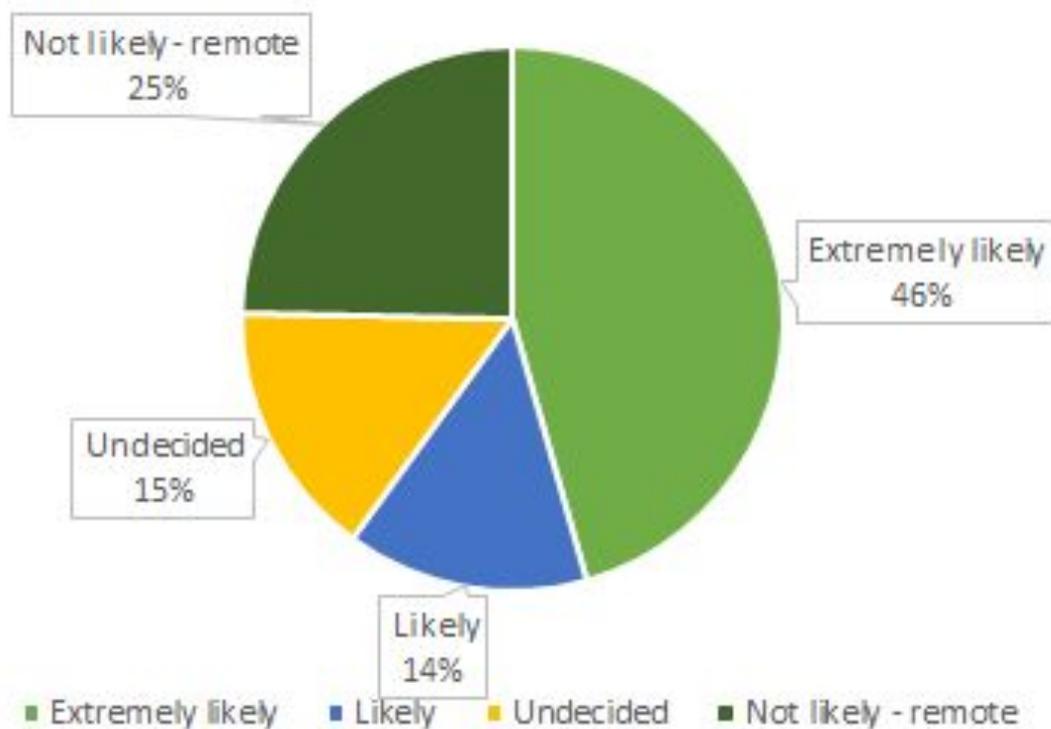- Travel
- Personal precautions

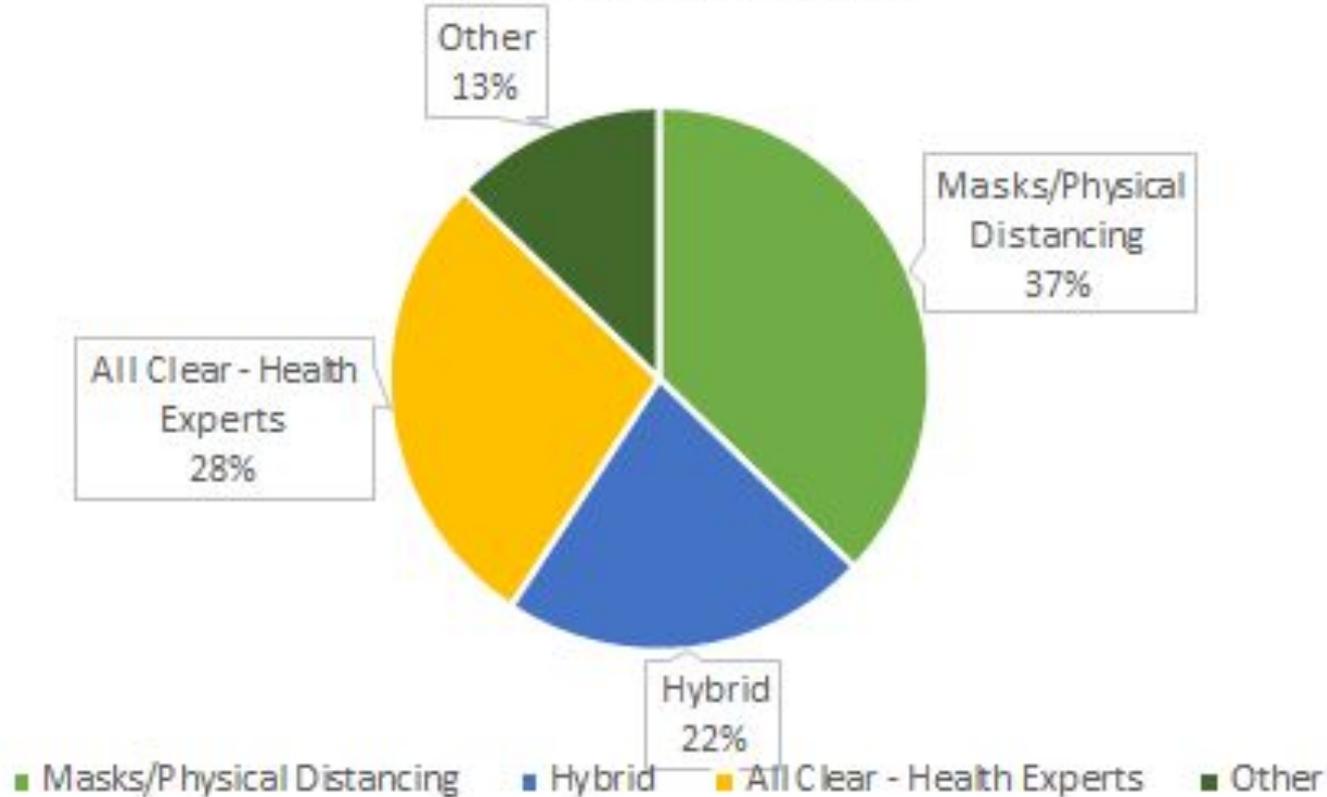# Preliminary Survey Results

Likelihood of elementary students to return

- Extremely likely 45%
- Likely 14%
- Undecided 17%
- Not likely - remote 24%

Likelihood of GMS students to return

Not likely - remote, 24%
Extremely likely, 43%
Undecided, 17%
Likely, 16%

Extremely likely Likely Undecided Not likely - remote
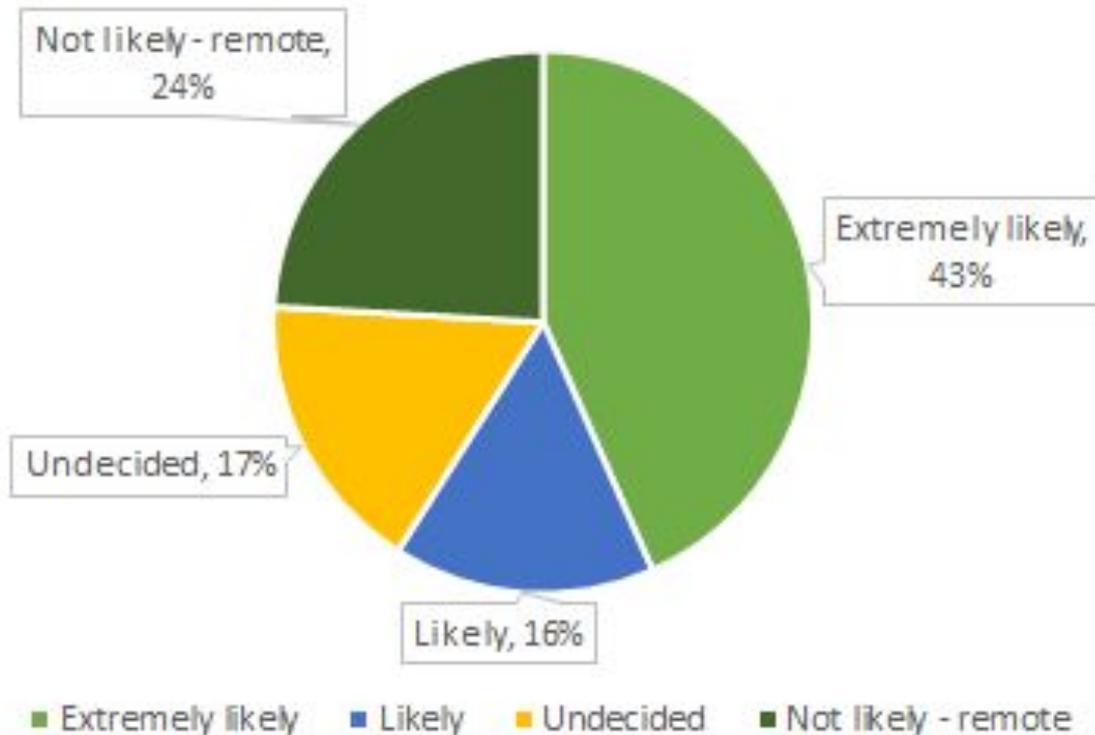
Likelihood of GHS students to return

Not likely - remote 25%
Extremely likely 46%
Undecided 15%
Likely 14%

Extremely likely ■ Likely ■ Undecided ■ Not likely - remote

Scenarios to return

- Masks/Physical Distancing — 37%
- Hybrid — 22%
- All Clear - Health Experts — 28%
- Other — 13%
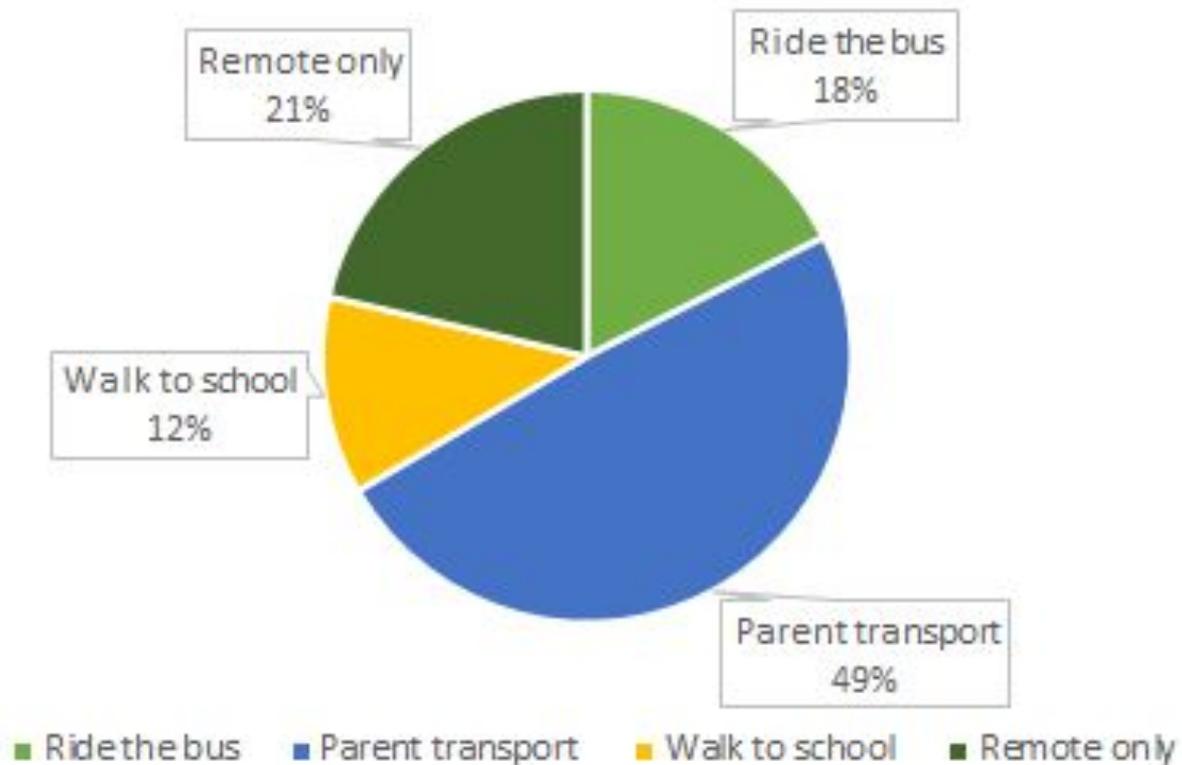
Participate in Meals Program

Not at all 19%
Occasionally 12%
Very likely 56%
Somewhat likely 13%

■ Very likely ■ Somewhat likely ■ Occasionally ■ Not at all
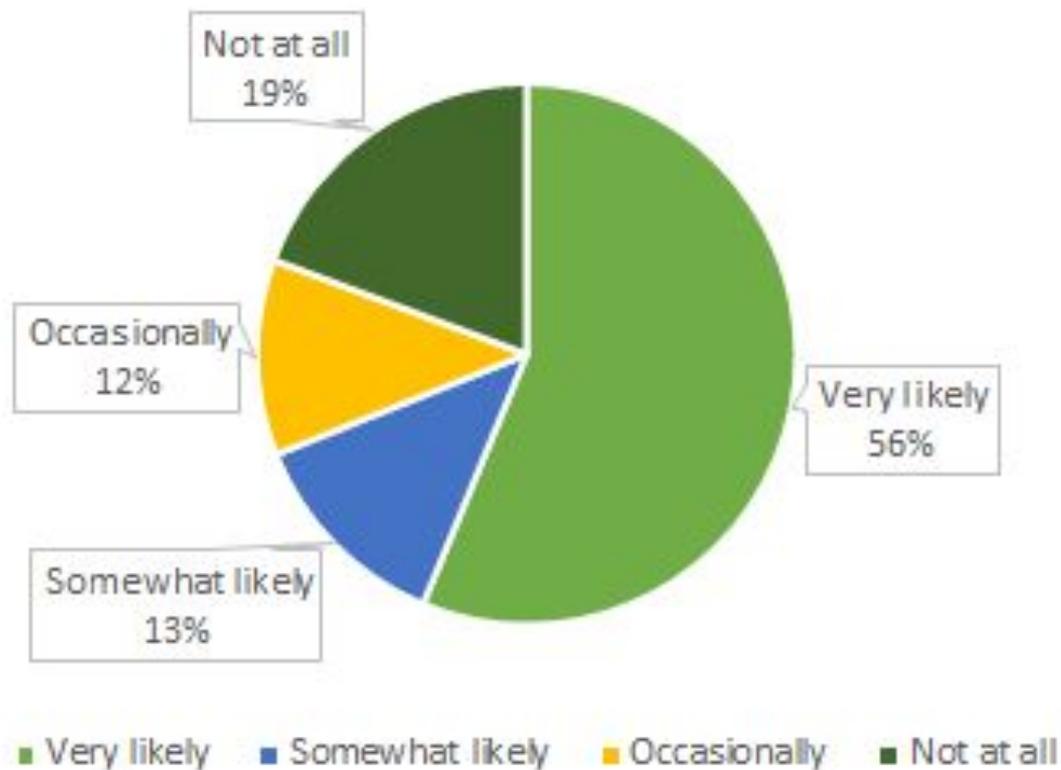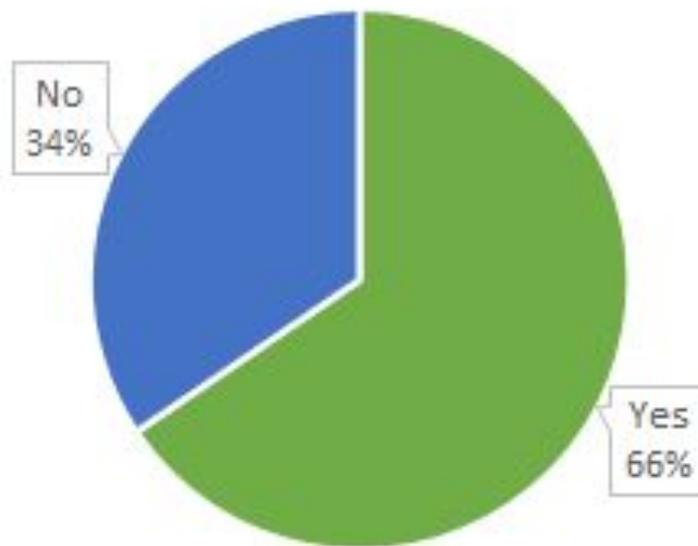
Next Steps

- Community Engagement
  - Regular updates on our progress
  - Public forums
  - Virtual tours
- Continued planning for space and transportation needs
  - Working with faculty and staff to identify challenges and find solutions
- Additional surveys to gather more specific information
- IPL Command meetings 2x per week (more if needed)
- School Committee engagement: key decision points

Superintendent Search Committee

Nancy Conant Volunteer at YMCA

Paul Jablon Retired educator

Chris Forgey   City Councilor

Andrew Vernon Parent

Jamie Witherell Teacher Newton

Nancy Puttnam Principal

Maria Scotera. Teacher Middle School

Jennifer Suhl Deputy District Attorney. Parent

Tara Cloutier Union representative, GHS teacher

Autumn Mercier SPED Parent

Katie Caron School Committee

Janet Dickinson Special Education

Ruth MacDonald Parent

Lamar Batiste Parent

Vanessa Ricketts Unit C staff

Lauren Rice Superintendent's office

Draft:

Addendum to the Greenfield Public Schools Acceptable Use Policy for Students and Staff:

Student Acceptable Use Policy:

Current: Unacceptable Uses:

The following uses of the Greenfield Public Schools' Internet access are unacceptable:

1. Posting private or personal information about yourself or others.
2. Attempting to log in through or to access another person's files.
3. Accessing or transmitting obscene or patently offensive material
4. Posting chain letters or engaging in "spamming." ("Spamming" means sending annoying or unnecessary messages to large numbers of people).
5. Violating the Greenfield School's Code of Conduct and Discipline Policy, (e.g., engaging in racial or other forms of discrimination, including sexual harassment, hazing, plagiarism, cheating, or interfering with the rights of others to pursue an education).
6. Participating in any communications that facilitate gambling, the illegal sale or use of drugs, alcohol or weapons, gang activity, or that threaten, intimidate, or harasses any other person, or that violate any local, state, or federal law.
7. Infringing upon copyrights. Infringing upon copyrights is the inappropriate reproduction or transmission of material that is protected by copyright. (See Greenfield School's Code of Conduct and Discipline Policy.)
8. Participating in commercial activities that are not directly related to the educational purposes of the Greenfield Public Schools 9. Using listservs. 10. Attempting to access or alter any administrative (student records, financial reporting, etc.) data or software.

New 9.   Using images in email and/or Google Classroom that may be perceived as profane, vulgar, threatening, abusive, defamatory, derogatory, inflammatory, discriminatory, or otherwise objectionable or criminal language remarks about an individual's or a group's race, age, religion, disability, sex, gender identity, national origin, physical attributes, or sexual preferences.

Staff Acceptable Use Policy:

Current: C. ACCEPTABLE USE GUIDELINES FOR TECHNOLOGY AND EMAIL
Several rules govern the acceptable use of GPS technology and email.

1) ETIQUETTE. Users of GPS technology and email are expected to abide by the generally accepted rules of network etiquette:

1.   Do not reveal personal information such as last names, addresses, phone numbers, photos, etc. that could identify a staff member or student. Greenfield Public Schools, July 26, 2019 Acceptable Use Guidelines (AUG) for GPS Employees Page 4 of 14

2.   Do not share or reveal passwords

3.   Be polite. Use appropriate, non-abrasive language. Harassment of any kind is prohibited. No message with profane, vulgar, threatening, abusive, defamatory, derogatory, inflammatory, discriminatory, or otherwise objectionable or criminal language remarks about an individual's or a group's race, age, religion, disability, sex, gender identity, national origin, physical attributes, or sexual preferences will be tolerated or transmitted

New 4.   All staff images in email and/or Google Classroom will automatically be the staff member's initials to prohibit any images that may be perceived as profane, vulgar, threatening, abusive, defamatory, derogatory, inflammatory, discriminatory, or otherwise objectionable or criminal language remarks about an individual's or a group's race, age, religion, disability, sex, gender identity, national origin, physical attributes, or sexual preferences.

File: EBCFA - FACE COVERINGS

The Greenfield Public School District is committed to providing a safe environment as schools reopen during the COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance from the Center for Disease Control (CDC), the Department of Elementary and Secondary Education (DESE) and the Massachusetts Department of Public Health (DPH), the following requirements are in place until further notice for all staff and students in Grades 2-12+.

A face covering that covers the nose and mouth must be worn by all individuals in school buildings, on school grounds and on school transportation, even when physical distancing is observed. Students in Grades PK-1 are strongly encouraged to wear face coverings.

Individuals may be excused from the requirement for the following list of reasons, per CDC guidance:

The individual:

- has trouble breathing;
- is unconscious;
- in incapacitated;
- cannot remove the mask or face covering without assistance.

In addition, masks or face coverings will not be required for anyone who has a medical, behavioral or other challenge making it unsafe to wear a face mask or face covering. A written note from a physician is required for a requested exemption. Parents may not excuse their child from the face mask requirement by signing a waiver.

Additionally, face masks or face coverings will not be required when appropriate physical distancing is enforced:

- during mask breaks;
- while eating or drinking;
- during physical education classes;
- while outside.

Exceptions to this policy under certain circumstances, such as for students with medical, behavioral or other challenges who are unable to wear masks, must be approved by the building principal in consultation with the school nurse or local Board of Health. Face shields or physical barriers may provide an alternative in some instances.

A student's mask or face covering is to be provided by the student's family. Staff members are responsible for providing their own face coverings. However, the district will supply disposable face covering for individuals who arrive at a building, or board school transportation, without one.

If students are in violation of this policy, the building principal will consult with the parent/guardians to determine whether an exception is appropriate, or the student may be removed from the school building for in-person learning until such time as they can comply with the requirement or the requirement is lifted.

Violations of this policy by staff will be handled in the same manner as other violations of School Committee policy.

Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

LEGAL REF.: Commonwealth of Massachusetts, COVID-19 Order No. 31 -

https://www.mass.gov/doc/may-1-2020-masks-and-face-coverings/download

REFS.: Center for Disease Control and Prevention - Considerations for Wearing Masks -

https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html

Massachusetts Department of Elementary and Secondary Education - Reopening Guidelines - http://www.doe.mass.edu/covid19/

Commonwealth of Massachusetts - Mask Up MA! -

https://www.mass.gov/news/mask-up-ma

SOURCE: MASC - August 2020

<u>File</u>: IJNDB - EMPOWERED DIGITAL USE POLICY

Purpose

The School Committee recognizes the need for students to be prepared to contribute to and excel in a connected, global community. To that end, the district provides ongoing student instruction that develops digital citizenship skill sets for using technology as a tool. Information and communication technology are an integrated part of our curriculum across subjects and grades in developmentally appropriate ways and are aligned with the Massachusetts Curriculum Frameworks and standards, including seeking knowledge and understanding; thinking critically and solving problems; listening, communicating, and interacting effectively; and engaging and competing in a global environment.

Availability

The Superintendent or designee shall implement, monitor, and evaluate the district's system/network for instructional and administrative purposes.

All users shall acknowledge that they understand that using digital devices, whether personal or school owned, and the school district network is a privilege and when using them in accordance with School District guidelines they will retain that privilege.

The Superintendent or designee shall develop and implement administrative guidelines, regulations, procedures, and user agreements, consistent with law and policy, which shall include but not be limited to the following:

- digital devices, software, and networks shall be used in school for educational purposes and activities.
- an individual's personal information (including home/mobile phone numbers, mailing addresses, and passwords) and that of others shall be kept private.
- individuals will show respect for themselves and others when using technology including social media.
- users shall give acknowledgement to others for their ideas and work.
- users shall report inappropriate use of technology immediately.

These procedures shall be reviewed annually by district administration together with students and teachers and shall provide a springboard for teaching and learning around topics such as internet safety, digital citizenship, and ethical use of technology.

SOURCE: MASC, August 2015

Purpose

The Greenfield Public Schools maintain a computer network and computer systems to provide students, faculty and staff with access to a host of resources both internally within the district and on the Internet. These resources include, but are not limited to, desktop, laptop, and tablet computers, personal digital assistants, network and Internet access, e-mail, telephones, voicemail and facsimile machines (collectively to be called "Electronic Resources"). The Greenfield Public Schools network is established to support the educational mission and administrative operations of the individual schools.

Responsibilities

As a student or employee at the Greenfield Public Schools you may have access to Electronic Resources, including the network and Internet. The network is viewed as an extension of the public schools community and all expectations regarding standards of behavior as outlined in the Student, Employee or Employee Handbook apply to your actions while utilizing or accessing the network or other Electronic Resources. You are expected to use the Electronic Resources in a mature, ethical, and responsible manner. Personal use is allowed but Greenfield Public Schools reserves the right to limit your access. If you believe a website is blocked in error, please contact the Greenfield Public Schools Office of Information Technology to initiate a review. Access to the Greenfield Public Schools network is a privilege and not a right. Unacceptable Uses and Behavior Activities that are considered violations of this electronic resources acceptable use policy and school rules include: Illegal Activities ● involvement in any activity prohibited by law. ● intentional use of invasive software such as "viruses," "worms," "Trojan Horses" and other malicious software. ● interfering with the normal and proper operation of this network, the Internet or any other network. This includes: "hacking," "cracking," probing, attempting to gain access to network servers and equipment, utilizing excessive amounts of bandwidth, and setting up servers on the network of any type without express permission. ● adversely affecting the ability of others to use equipment or services. Plagiarism and Copyright Infringement ● transferring, utilizing or storing materials in violation of copyright laws or license agreements. This includes software, music files, images and text. ● plagiarizing work found on the Internet - all sources of work must be cited and credited. ● tampering with computers, printers, network devices and other equipment belonging to Greenfield Public Schools or other people. ● using the network for financial and/or personal gain or for political lobbying except as expressly allowed during a school activity. ● attempting to log on to the network as the system administrator or gain access beyond your authorized access level. ● attempting to bypass security systems and software. ● sharing passwords or using someone else's password or attempting to discover another person's password. ● trespassing in another's folders, e-mail, work, or files or using another person's account. ● changing computer files that do not belong to you. Revised June 2015 Conduct ● conducting yourself in ways that are harmful to others. ● creating, transferring or otherwise using any text, image, movie, or sound recording that contains pornography, profanity, vulgarity, obscenity, or language that offends or tends to degrade others. ● sending or forwarding

"chain" type letters, hate mail, anonymous or threatening messages. • viewing, storing or transferring obscene, sexually explicit or pornographic material. • posting or sending e-mail or voicemail messages that are personal attacks, including any prejudicial, discriminatory, racist or sexist content, could cause damage or disruption, contain false or defamatory information about a person or organization, or harassing another person. If you are told by a person to stop sending them messages, you must stop. • posting personal contact information about yourself or other people. This includes your address, telephone number, school address, etc. Disciplinary actions Violation of this Acceptable Use Policy is considered a violation of district policy. Some behaviors are considered violations of a major school rule. Violations will result in one or more of the following disciplinary actions (Greenfield Public Schools will decide in its sole discretion which disciplinary action is warranted under the circumstances): • verbal warning • written warning • restriction of access privileges • removal from a class activity • removal from a course • confiscation of computer equipment • student detention, restrictions or work hours • suspension or expulsion • payment for damages due to your actions • referral to legal authorities Privacy Users of the network or other Electronic Resources have no reasonable expectation of privacy concerning any materials transferred over or stored within the Greenfield Public Schools network or on other Electronic Resources (e.g., voicemail and e-mail). Information such as e-mails transmitted over the network may be a public record. The network is subject to monitoring. Limited Liability Greenfield Public Schools makes no guarantee that the functions or the services provided by or through the network will be error-free or without defect. Greenfield Public Schools will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. Greenfield Public Schools are not responsible for the accuracy or quality of the information obtained through or stored on the system. Greenfield Public Schools will not be responsible for financial obligations arising through your use of the system. You are responsible for your activities. By signing below, I acknowledge that I have completely read, understood and agree to abide by the Greenfield Public Schools Acceptable Use Policy. _____ _____

_____ Printed Name of Student or Staff Member Signature Date

_____ _____

_____ Printed Name of Parent (if Required) Signature D