

**GREENFIELD PUBLIC SCHOOLS
SCHOOL COMMITTEE SPECIAL MEETING
Tuesday, June 22, 2021
Greenfield MA**

Note: This meeting was held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, §20.

Present: Katie Caron (KC) ; Susan Eckstrom (SE); Susan Hollins (SH); Glenn Johnson-Mussad (GJM); Amy Proietti (AP); Jean Wall (JW)

Absent: Roxann Wedegartner (RW)

Also present: Lynn Dole, GMS Principal; Janet Dickinson, Director of Pupil Services; Michelle Fenimore, Federal Street Principal; Carol Holzberg, Director of Technology; Liz Lafond, MASC; Andy Paquette, TMS Business Manager; Karin Patenaude, GHS Principal; Caissie Putnam, Discovery School Principal; Nancy Putnam, AEL Principal; Ann Valentine, GEA; Ashley Winn, GEA; other school staff and citizens.

I. Call to Order

With a quorum present (KC, SE, SH, GJM, AP, JW), Chair Proietti called the meeting to order at 6:01 p.m.

JW moved to reorder the agenda and have the FY22 Budget Update and Vote as our next agenda item. SE 2nd. Motion passed unanimously.

VII. FY22 Budget Update Presentation and Vote

Supt. Houle and leadership team presented FY22 Budget

- \$20,425,011 School Committee approved needs-based budget
- \$19,731,080 approved by City Council
- Additional revenues coming: Federal ESSER funding
- Need to implement Multi-Tiered Systems of Support (MTSS)
- DESE Acceleration Roadmap for Equitable Recovery

School-based budget priorities presented by:

- Nancy Putnam, AEL Principal
- Caissie Putnam, Discovery School Principal
- Michelle Fenimore, Federal Street School Principal
- Melodie Goodwin, Newton School Principal
- Lynn Dole, GMS Principal
- Karin Patenaude, GHS Principal
- Carol Holzberg, Director of Technology
- Janet Dickinson, Director of Pupil Services
- Facilities, Maintenance, Capital Projects

Andy Paquette, TMS Business Manager, provided overview of budget figures.

Supt. Houle presented Mass. FY22 cherry sheet estimates, including choice-out costs to Greenfield.

SE moved to approve the FY22 budget as presented at \$19,731,080. JW 2nd. Motion passed unanimously.

II. Executive Session - MGL c 30A, §21, (a): (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

GJM moved to enter Executive Session. SH 2nd. Motion passed unanimously. Moved into executive session at 6:55 p.m. Returned to public session at 7:14 p.m.

III. Greenfield Education Association Unit A Contract

GJM moved to accept the GEA Unit A settlement agreement as presented. SE 2nd. Motion passed unanimously.

IV. Approval of Appointment of Assistant Superintendent of Teaching & Learning

JW moved to approve the appointment of Karin Patenaude as the Assistant Superintendent for Teaching and Learning. SH 2nd. Motion passed unanimously.

V. Approval of Minutes

GJM moved to approve draft minutes of June 9, 2021. JW 2nd. Motion passed unanimously.

VI. Public Comment

AP explained that MA legislature voted last week to allow remote meetings to continue through April 2022. AP developing policy on in-person/remote meetings, with likely plan to meet in-person for regular meetings (2nd Wed of month); special meetings may be remote; subcommittees continue to meet remotely.

Ashley Winn, GMS teacher, thanked to GEA President Ann Valentine, negotiations team, and School Committee who worked to create Unit A contract. Congratulations to Karin Patenaude.

VIII. Superintendent Search

JW reported on process:

- Virtual site visits to candidates' schools/districts on June 23-24-28-29-30. Two School Committee members will attend each. Online sessions will not be recorded for School Committee members to review.
- Candidates come to Greenfield to visit schools, be interviewed by School Committee July 6-7-8-12-13. Meet & greet at 5:00 p.m. Interview at 6:00 p.m.
- Members to select questions they want to ask, email choices to Liz Lafond & JW.
- Looking for Greenfield parents, students, teachers to participate.

IX. Approval of Job Descriptions

Supt. Houle presented revised job descriptions for Director of Facilities and Ground, Director of Pupil Services. Personnel Subcommittee has reviewed.

JW moved to approve the Director of Facilities and Grounds job description as presented. GJM 2nd.

Friendly amendment accepted to revise these sections:

4. Develops, recommends, and implements buildings and grounds preventative maintenance and improvement plans; including for all major building equipment

systems, collaborating with the city's Department of Public Works or Office of Central Maintenance, as applicable.

5. Develops familiarity with the City of Greenfield's capital planning process; in concert with city planning, develops and maintains a five-year capital plan shared with the School Committee and a 5-year preventative maintenance plan; assures capital proposals approved by the City Council are implemented according to city procedures.

Additional changes recommended by SH to be considered by Personnel Subcommittee.

SH requests that her suggested revisions of the job descriptions be made part of the meeting materials, as was discussed at the Subcommittee meeting.

Motion passed unanimously.

GJM moved to approve the Director of Pupil Services job description as presented. AP 2nd.

SH summarized recommended changes submitted earlier.

Motion withdrawn.

GJM moved that we direct the Personnel Subcommittee to do another draft on this based on feedback by members tonight. AP 2nd. Motion passed unanimously.

SH left the meeting at 7:53 p.m.

X. Second Reading and Vote on Policies

- ACAB (Harassment)
- IHBA (Observations of Special Education Programs)
- JICFB (Bullying Prevention)

JW moved to accept the policies presented for a second reading as a consent item for ACAB, IHBA, and JICFB. SE 2nd. Motion passed unanimously.

XI. Amended 2021-2022 school calendar

Calendar adds Juneteenth holiday on Monday, June 20, moving last day of school to June 22 (unless excessive snow days).

Preschoolers used to start later than Kindergarten and end year earlier. This revised calendar will move preschool to match Kindergarten start-end dates. GEA agrees.

SE moved to approve the amended 2021-22 School Year Calendar, as presented. GJM 2nd.

If not all snow days used and school ends before June 20 holiday, school will end whenever the 180th day is. Scenario will be discussed in GEA negotiations.

Motion passed unanimously.

XII. Adjournment

JW moved to adjourn. SE 2nd. Motion passed unanimously. Meeting adjourned at 7:59 p.m.

Respectfully submitted,
Susan Farber
Recording Secretary

Meeting Documents

1. Draft Minutes: June 9, 2021
2. Greenfield Public Schools, 2021-2022 Calendar
3. Policies:
 - ACAB (Harassment)
 - IHBA (Observations of Special Education Programs)
 - JICFB (Bullying Prevention)
4. Job Descriptions: Director of Pupil Services, Director of Facilities & Grounds
5. Multi-Tiered System of Support, DESE publication
6. Memo to School Committee from Member Susan Hollins, "Written feedback of Director of Pupil Services" job description, June 21, 2021
7. Memo to School Committee from Member Susan Hollins, "Written feedback on Custodial Manager Job Description, June 21, 2021
8. FY22 Budget Updated, June 21, 2021