

DRAFT MINUTES

**Greenfield Public Schools
Personnel and Negotiations**

Date: 25 January 2018
Time: 1:00 PM
Location: Central Office Conference Room
195 Federal Street, Suite 100
Greenfield, MA 01301

Attendees: Don Alexander, Adrenne Nunez, Susan Ekstrom, Susan Hollins (via phone)

Supporting Documents Received:

Copies of the Agenda, Negotiation Proposals from Union 274.

Call to order: 1:00pm

Agenda Items:

1. Public Comment
 - a. No Public Comment.
2. Discussion of Work-Load, Due Dates and Schedule.
 - a. The following items were identified as urgent requirements over the next 3-5 months for the Greenfield School Committee's attention and recommendation(s) are due.
 - i. Superintendent's goals and evaluation.
 - ii. Admin Assistant's, Cafeteria Workers Negotiation
 - iii. Renewal of Dir. of Curriculum Contract
 - iv. Review/Renewal of Legal Representation Contract
 - v. HR MOU Proposal.
3. HR MOU
 - a. Discussion leaning towards a general consensus towards identifying the agreed points and working from that point to a possible agreement. The next step is to meet with the superintendent and get more detail on past negotiations with the common understanding is to get resolution on this issue before February.
4. Superintendent's Goals

- a. A timeline has been identified to get the goals finalized for the February meeting along with a deadline of having a superintendent's evaluation completed NLT 1 May 2018. A subcommittee meeting is to be scheduled next week to focus on the goals.

Executive Session

Time Called: 2:03 pm

Strategy for union and non union personnel

Time leaving: 2:25 pm

Goals or Committee Recommendations:

Superintendent's Goals, HR MOU, Recommendations for the February Full Committee Meeting.

Forthcoming materials/agenda items for next meeting:

Superintendent's Goals

Next Meeting: 1 February 2018, 10:00 am

Regular meeting: 14 February 2018, 6:30 pm

Adjournment time: 2:37 pm

Submitted by DA