

Greenfield School Committee
Policy Subcommittee
Meeting Minutes
March 3, 2022

Present: Glenn Johnson-Mussad (GJM) (Chair), Amy Proietti (AP), Elizabeth Deneeve (ED), Christine DeBarge, Ed.D, Liz Lafond, MASC

Call to order: 11:07 am

Glenn asked if there was any public comment.

Edin Thompson – re: public comment policy

1. Motion to approve Nov and Dec policy subcommittee minutes

Motion AP – Second ED

Roll call – unanimous

2. Orientation for New Subcommittee Members

GJM introduced Liz Lafond from MASC for review of current policy manual review

GJM shared brief history of policy manual review via PowerPoint

- Section A has had first and second reading
- Section D has had first reading
- Section B has had two first readings
- No other section has been reviewed at full School Committee

Discussion regarding process for review of policy

Liz discussed what may be policy versus procedural information – need to ensure we aren't prohibiting the work of the administrators

GJM proposed full Committee conduct the first reading with a second reading conducted at the subcommittee. Members agreed that process needs to be streamlined.

Section C of the Policy Manual will be added to the March 9, 2022 School Committee for first reading. Liz Lafond will send what changes have already been made to the policy based on law/best practices.

ED questioned if we should do policy in order or prioritize. Liz recommended doing them in order. Liz also noted that Section A has had one reading and the subcommittee will review the previously recommended edits so first sections reviewed will have opportunity to be reviewed.

GJM shared current SC policy that requires affirmation vote following emergency adoption. These policies will be added to the March 9, 2022 School Committee meeting.

Liz clarified that administration generally has the authority to create regulations or exhibits to execute policy. Very few policies will require the inclusion of exhibits or regulations in the policy manual. This is in line with recommendation to DESE.

Subcommittee reviewed: Policy BEDH Public Comment

Motion AP : strike the 15 minute time limit from BEDH

GJM second

Policy will be brought to the full Committee March 9, 2022 with above noted revision

AP – yes; ED – yes; GJM – yes

Liz Lafond shared that 15 minute limit is not included in MASC model policy. Reasonable to set time limits and many Committees do. Liz shared various way that comment can be addressed.

AP – Comment has been a very important part of the culture but challenges in public comment and work of the Committee. AP does wonder why a time limit is included.

ED – expressed interest in exploring idea of forum

Subcommittee reviewed: Policy BDB

Discussion: AP – need to have a discussion of how to ensure policy is followed

GJM – does respond to constituents' emails- may be interpretation versus language of policy

Discussion of various concerns related to responses of all members versus designee or Chair among subcommittee participants

AP: motion that only Chair or designee respond to emails to the full School Committee

No second

Further discussion –

Motion AP – table the remainder of items

ED – yes; AP – yes; GJM - yes

Motion to adjourn

AP – yes; ED – yes; GJM – yes

Meeting adjourned at 12:15 pm

Greenfield School Committee
Policy Subcommittee
Meeting Minutes
March 24, 2022

1. Call to order: Present: Glenn Johnson-Mussad (GJM) (SubChair), Elizabeth Deneeve (ED), Christine DeBarge, Ed.D,

Call to order: 11:00 am

2. Glenn asked if there was any public comment.
 - a. Paul Jablon: Provided public comment on prior suggestion about process for SC to meet with the public at meetings outside of the School Committee meetings and request for it to be back on the School Committee meeting agenda; request to have recording of subcommittee meetings put back on an agenda for discussion
 - b. Doug Selwyn: comment that subcommittee meetings should be recorded as previously mentioned; comment regarding communication with School Committee not exclusively be through the Chair and feels that should not be the case; rarely more than a few people at School Committee meetings and wonder if we could build in child care options and would that increase attendance

Amy Proietti joined at 11:04 am

3. Schedule next meeting: April 28, 2022 at 11:00 am
4. Approval of minutes: Motion to table until next meeting. Motion ED; second AP. Unanimous vote
5. Review of Section B:
 - a. Previously reviewed by School Committee in 2019
 - b. Discussion about “notes” being edited out –
Motion to have Superintendent to remove unnecessary notes throughout the document Motion AP; second GM. Vote: unanimous
 - c. Motion agenda format exhibits to a resource folder for School Committee members – Motion: GM, second ED –Vote is unanimous
 - i. Discussion about where to house the documents – determination that Google folder with Superintendent’s admin assistant
 - d. BB – School Committee Legal Status – change July start to January start of tem
 - e. Policy BEDH: Motion by GM to strike BEDH and replace with current policy; second by ED
Vote is unanimous
 - f. BCA School Committee Ethics: GM: Motion to delete “and assigned subcommittees.....” to end of phrase; second ED. Vote is unanimous

Motion to advance Section B to the whole School Committee for a second read by AP; second GM. Vote is unanimous.

6. Section C: second review – no changes shared by Superintendent or members of the subcommittee

GM move to advance to SC for second reading; second AP; vote is unanimous

7. New Business: GJM moved to review minutes of School Committee meetings when listening sessions were discussed and what actions were determined. AP moved to request superintendent and Chair to review New Business from last School Committee meeting; second GJM
 - a. AP noted that the Superintendent and Chair have a weekly meeting and can review. If next step was referral to Policy and Program then it will be referred
 - b. ED recalled it was not about virtual listening sessions because public could not always attend but rather in person

Vote was unanimous.

GJM noted that meetings would be focused on policy review work and would like to continue with one meeting as much as possible.

Motion to adjourn AP; second ED.

Discussion ED – remind members what expectations is for the next section. GJM will review notes and determine next section that will be for the first reading for April.

AP – yes; ED – yes; GJM – yes

Meeting adjourned at 11:39 am