



GREENFIELD EDUCATION FOUNDATION

Funding Application

Steps to apply for funding:

1. Speak with your building administrator about appropriate sources of funding. Smaller requests may be more easily funded within the GPS budget. If not:
2. Complete the form below. Be sure to include a printed price quote, a short (one paragraph) description of the project, and an estimation of how many students it will serve.
3. Submit the completed form to your building administrator for her/his signature. It will be sent to the superintendent for approval and forwarding to the GEF.
4. Wait to hear back from the GEF. Requests for funds will be considered at the next GEF board meeting, at which point you will be contacted about next steps.

Request Submitted by: _____ Date: _____

School / Grade: _____ / _____

Contact Info: Phone _____ Email _____

Summary of Request: **(Please fill in summary on back of form and attach any additional information on costs)**

Amount of Request: \$ _____

Group that Will Benefit from Funding: _____

Principal Review*: _____

Comments: _____

Signatures: *Each Application must be reviewed by a School Principal and the Superintendent.

Applicant: _____ Principal: _____

Superintendent: _____

GEF Review: Date _____

Approved/Not Approved/Deferred Amount: _____

Comments: _____

